

**Minutes of the Emergency Meeting of the  
Captiva Erosion Prevention District**

Captiva Community Center Complex  
11550 Chapin Lane, Captiva, FL 33924  
Thursday, November 13, 2008 @ 1:00 P.M.

Commissioners Present:

Mike Mullins (Commissioner), Dave Jensen (Treasurer), Doris Holzheimer (Secretary)

By phone: Rene Miville (Chairman)

Administration Present: Michelle Wesley, Kathy Rooker

Also Present: Bob Gray of Partner's In Progress

**I. Call to Order**

The Captiva Erosion Prevention District, met on Thursday, November 13, 2008, in the Captiva Community Center for an Emergency Meeting. Chairman Rene Miville joined the meeting by telephone.

**II. Tax Roll Discrepancy Report**

**A. Board Members' Comments/Reports**

Commissioner Mullins: provided a background on the issue.

1. A letter was sent out as an invoice for the original assessment.
2. Property owners could pay the assessment in full without interest until Nov. 30, 2007.
3. If the property changes hands, the assessment can be assumed by the new owner or paid off prior to closing.
4. There was no evidence found of reconciliation between the assessment letter and Dr. Stronge's spreadsheet.
5. In August, 2008, Commissioner Mullins requested but did not receive a plan that documented the process for reconciling assessments for the Tax Roll that was due September 15, 2008. This was an urgent matter.
6. The completed Tax Roll that was sent by e-mail to Nanci Erp was not accurate.
7. A process is needed to find the original checks and deposits to capture the information.
8. The accountant is performing assessment ledger reconciliation.
9. The Tax Appraiser's Office is notified of any tax discrepancy and that office will send a corrected tax bill to the property owner.
10. It is important to determine a sense of how many assessments are wrong.

There is a plan to move forward to reconcile the assessment and Tax Roll. No action is required by the Board of the CEPD.

**III. Blind Pass Report**

## A. Board Members' Comments/Reports

Commissioner Mullins: described background of Blind Pass Project.

1. Concerned about design changes such as the use of the small dredging equipment will erode away the contract that guarantees results.
2. Detailed plan needed from Robert Neal to CEPD as changes occur in the Project.
3. We need to identify according to the local agreement what our powers are and communicate this to the County.

Commissioner Miville:

1. Outcomes are unclear.
2. The strength of the contract that the job is well done is spelled out in the contract and the DEP instructions on how the project should be done according to Steve Keehn.
3. A brief should be prepared of CEPD concern with changes in plan and need for oversight.

Commissioner Holzheimer: described four outcomes for the Blind Pass Project

1. Opening the pass.
2. Opening the pass on time and within budget.
3. Ensure the project is successful and perceived as successful.
4. Build public support for the next beach renourishment.

Bob Gray reported on the Interlocal Agreement in place

No action was required by the Board. Kathleen Rooker will meet with Robert Neal and Steve Boutelle to discuss desired outcomes and how they will work together to achieve them. They will also discuss a process for raising and resolving issues during the project. Chairman Miville will introduce Kathleen Rooker to Jim Lavendar.