

Minutes of the General Meeting of the Captiva Erosion Prevention District

Tween Waters Inn – Wakefield Room
15951 Captiva Drive, Captiva, Florida 33924
Wednesday, August 12, 2009 @ 12:00 PM

Commissioners Present: Mike Mullins (Chairman), Dave Jensen (Treasurer), Harry Kaiser (Secretary)

Commissioners Present by Telephone Conferencing: Doris Holzheimer (12:20 PM)

Administration Present: Kathy Rooker

I. Call to Order

Chairman Mullins called the meeting to order at 12:00 P.M.

II. Roll Call

Chairman Mullins performed the roll call, the results which are detailed above. A quorum was established.

III. Approval of CEPD Meeting Minutes of July 8, July 10, and July 21

Commissioner Kaiser made a motion to suspend the reading of the minutes and to approve the minutes. The motion was seconded and passed unanimously.

IV. Public to Be Heard

None

V. Financial Report

Commissioner Jensen gave the financial report. As Treasurer, Commissioner Jensen explained that while a detail in the capital projects budget indicated that there is \$200,000 of grant income, the figure was confusing since the amount cannot be resolved until CEPD and the DEP agree on how much is owed to the DEP.

VI. Report of the Senior Administrative Consultant

- a) Kathy Rooker shared a summary of her meeting with the City of Sanibel City Manager Judi Zimomra. Kathy emphasized CEPD's desire to work collaborately with Sanibel in the best interests of Sanibel and Captiva Islands. CEPD has proposed to Sanibel that regular meetings between the two municipalities be held on a regular basis.
- b) Chairman Mullins and Kathy Rooker reported on the July 27 Coastal Advisory Council (CAC) meeting they attended. It was disclosed at that meeting by member Steve Boutelle that funding for the Beach Nourishment Trust Fund is "untracked and undesignated". Chairman Mullins and Kathy expressed great concern for the Trust. At a previous CAC meeting, Chairman Mullins was told that Beach and Shorelines would not be affected by the building of a new stadium yet the Visitors and Convention Bureau has increased their percentage of funding from the bed tax; set aside 20% of bed tax funds for the new stadium, and reduced Beach and Shoreline funds. Chairman Mullins has requested that the CAC

follow through with beach and shore interests but has received no response to the request.

- c) A description of the Blind Pass revetment issue was provided. Jim Lavender, Lee County Director of Public Works has been notified by CEPD that a safety issue exists until Lee County and/or Sanibel return the revetment to the condition that existed prior to Sanibel's installation of a lift station and Lee County's management of Blind Pass construction. Without the proper revetment, a vehicle may pull into the parking lot and continue down the lot into the pass. Jim Lavender is to notify CEPD of a resolution to the problem.
- d) Work on developing the strategic plan for the quarter August 15 – November 15 is underway.
- e) A copy of the DEP closeout project will first be sent to Lisa Armbruster for review, edited by CEPD, and then sent to the DEP. Once DEP has had an opportunity to examine the documents, Kathy Rooker and Lisa Armbruster will meet with the DEP.
- f) Parking Lot collections are up significantly over the last two years. As of July 31, 2009 revenue increased \$31,530.50 over revenues collected through September 30, 2008. It is expected that this year's revenue may improve by \$50,000. Discussion continued among the Commissioners about the need for additional parking areas on the island as well as the possibility of paving the existing lot. Increased parking may help secure additional federal dollars for beach renourishment. Commissioners were advised of the need to meet ADA requirements for beach and parking access. CEPD will work with Lee County Parks and Recreation to meet requirements. Chairman Mullins reminded the Board of the importance of designing a new plan for parking configuration that would make the lot more efficient and possibly provide a turn around area near South Seas. Commissioners agreed to approach South Seas about the area South Seas uses for boat storage as a possible additional parking area.

VII. Old Business

- a) Commissioners were provided with correspondence from Tuscan & Company as well as a copy of a CEPD's response. CEPD's goal is to have Tuscan & Company deliver the final audited financial statements in a timely manner. CEPD contracted early for Tuscan to complete an audit and has found it necessary to contact the Florida Auditor General concerning Tuscan & Company delays in completing the work.
- b) The Beach Nourishment Cycle Operating Procedures Manual will need to include the overview of coastal engineers Lisa Armbruster and Steve Keehn. Bob Gray of Partners in Progress will have the manual ready to be published in November. The Commissioners asked Kathy Rooker to contact Bob Gray concerning an earlier publication of the manual. It was also suggested that Bob have Jackie Kaiser of the USACE provide input.
- c) A motion was made by Harry Kaiser to ratify the motion of the July 21, 2009 Emergency Meeting to make a \$2,000 donation to support the

BeachWatch Legal Fund for preparation of a legal brief to the Supreme Court. The motion passed unanimously.

- d) Kathy Rooker will provide Commissions with possible dates for the Public Relations Committee to meet. A comprehensive public relations plan will be discussed at the committee meeting. Commissioner Holzheimer chairs the committee.

VIII. New Business

- a) Several budget models were discussed that reflected different millage rates. Chairman Mullins commented that the Board took great pains to encourage public input including a press release and an announcement at the Panel meeting. Expenses in FY 08/09 were flat. Each of the models will continue to keep expenses flat for the FY 09/10 fiscal year. A millage rate of .2081 would allow for a reserve of approximately \$75,000. A rate of .2322 would allow for a reserve of approximately \$100,000. Commissioners agreed that any additional funds generated from new millage rates would be used in a reserve to pay beach nourishment principal and/or interest costs.
- b) The Commissioners discussed funding for future beach nourishment projects. Chairman Mullins explained that there is barely enough money to get through the current cycle and none for the next. He explained his desire to put out the next referendum as he felt a delay seeking funds would be risky in these troubled times. Commissioners discussed:
 - o It is a good time to lock in low interest rates.
 - o A line of credit could be considered.
 - o Ad valorem taxes can be used for beach nourishment;
 - o A Captiva specific penny bed tax.
 - o A Blind Pass assessment.
 - o Paying off the existing loan.
 - o Speaking with a bond attorney.
 - o Investing in another CD.

The Board would like to move forward and keep Captiva beaches nourished. An analysis of funding options will be developed for the October Board meeting. The Board would like to look at all available options.

The meeting adjourned at 1:50 P.M.