

**Minutes of the Regular Meeting
of the
CAPTIVA EROSION PREVENTION DISTRICT**

Wednesday, July 9, 2008 @ 12 p.m.

Captiva Community Center
11550 Chapin Lane, Captiva, FL 33924

Commissioners Present: Renee Miville (Chairman), Sherrill Sims (Vice-Chairman),
Dave Jensen (Treasurer), Doris Holzheimer (Secretary),
Mike Mullins (Commissioner)

Also Present: Kelsey Angstadt (Assistant-Administrator), Jane Brickley
(Breeze), Steve Keehn (CPE), Tom Campbell (CPE),
Sharon Brace, Bob Gray and Ann Considine (Partners In
Progress, telephonically on July 10)

ITEM

1. CALL TO ORDER, ROLL CALL

Commissioner Sims called the meeting to order, Commissioners Miville and Holzheimer arrived shortly after.

2. APPROVAL OF MINUTES

Commissioner Mullins moved to adopt the minutes of the special meeting of June 25, 2008, seconded by Commissioner Holzheimer. No objection, motion carries in a 5-0 vote.

3. PUBLIC COMMENT

Jane Brickley asked Commissioner Miville had announced the correct start date as October for the Blind Pass restoration at the Captiva Community Panel on July 8, 2008. Commissioner Miville stated that October was the new start date since bids for construction were delayed. Sharon Brace commented that turtle nests were being moved from the project area. Commissioner Miville stated that CPE should be on top of it and asked if time could be won back. Keehn said that he would request updates from the county. Commissioner Mullins asked what the CEPD's procedure for disseminating information was because he felt the CEPD Board should have heard that change prior to the Community Panel's meeting. Commissioner Mullins stated that since CPE had been hired, they should establish procedure of communications with Lee County. Commissioner Holzheimer asked that schedules be sent to mycepd@aol.com. Commissioner Jensen requested that Sanibel not be left out of any press releases the CEPD sent out as they were partners in the project too.

4. COMMISSIONER REPORTS

A) Letters to the District, Commissioner Miville

Commissioner Miville read condolence and thank you letters to the Board, to himself and requested that they be filed and/or put on the Web site according to how he had marked them. He passed them to the other Commissioners.

Commissioners decided to move ahead to the Coastal Planning and Engineering presentation on Monitoring results.

6. COASTAL PLANNING AND ENGINEERING, TOM CAMPBELL AND STEVE KEEHN

Keehn and Campbell presented the Captiva and Sanibel Islands Beach Renourishment Project 2 Year Post-Construction Engineering Monitoring Report. This report is available in the office. Keehn and Campbell stated that erosion of the new beach was on schedule, more is always lost in the first year and then things start to slow down. They also pointed out hot spots in erosion and reminded the District to till the sand again in February.

Commissioner Miville left at 1:35 for a doctor's appointment.

It was requested that the District's attorney be contacted to find out if the emergency maintenance referendum was still good, or if it had expired.

It was suggested that the Economist, Bill Stronge, be contacted concerning recreation benefit studies.

Commissioner Mullins suggested a workshop with CPE in the future.

Campbell stated their involvement in Blind Pass as reviewing plans and specs, being aware of the schedule and progress of construction. Keehn stated that they would need cooperation from Lee County as Blind Pass was not our project. Commissioner Sims stated that she was not sure what role the CEPD should play in the restoration of Blind Pass.

It was requested that the District's attorney also be asked about the interlocal agreement with Lee County and Sanibel concerning sand owed to Sanibel.

The fact that CPE's proposal for Blind Pass and administrative support had not been accepted at the prior meeting was discussed.

Commissioner Mullins moved to accept CPE's proposal of June 17, seconded by Commissioner Holzheimer. No objection, motion carries in a 4-0 vote.

Keehn and Campbell left and the Board decided to discuss TRIM and budget.

Commissioner Sims stated that she felt assessments should be put on the back burner until the budget for 2008-2009 were complete.

It was decided to postpone the budget workshop set to follow the meeting until Saturday at 10:30 a.m. with the accountant Russ Baker. The Board also decided to ask Baker if items that had traditionally been General Fund items could be moved to Capital Projects.

The Board decided to continue the meeting until 12 p.m. on July 10, 2008 at 5:15 p.m. Angstadt stated that she would have to leave promptly at 5 p.m. the following day.

Meeting continued at 12 p.m. with Commissioners Sims and Mullins and Assistant Administrator Angstadt on July 10, 2008.

Commissioner Sims and Mullins worked on the DR420 to determine the District's millage.

At 3 p.m. the meeting moved from the office to the board room. Commissioner Sims, Commissioner Mullins and Angstadt were joined by Commissioners Holzheimer and Jensen. Bob Gray and Ann Constidine, Partners in Progress, joined the Board telephonically.

Gray and Constidine led the Board in a working session on folder structure. They signed out at approximately 4:30 p.m.

4. COMMISSIONER REPORTS

B) Streamlining of District Bank Accounts, Commissioner Mullins

Commissioner Mullins told the Board that the District needed to find a local bank and that Wachovia was the only one on Captiva. He also stated that he would find someone to take over collection of parking lot revenue.

D) Good Governance Practices, Commissioner Mullins

Commissioner Mullins stated that he was awaiting the District's attorney's opinion on the Good Governance Practices that he had submitted for the Board's review.

C) Rules of Procedure, Commissioner Mullins

Commissioner Mullins told the Board that Rules of Procedure could not be changed in odd years and that he felt they may need to be amended in 2009. He suggested an exception to include only 2009.

Commissioner Mullins moved to modify the Rules of Procedure, 9.01 (a) to include 2009. Motion was withdrawn.

The Board discussed why it would only be allowed to be changed in even years.

Commissioner Mullins moved to modify the Rules of Procedure, 9.01 (a), to take out even-numbered years and allow modifications in all years, seconded by Commissioner Jensen. No objection, motion carries in a 4-0 vote.

D) Good Governance Practices, Commissioner Mullins

Commissioner Mullins requested that the Board wait until Commissioner Miville was present, stating that secrecy and neglect had left the Board in a mess. He also stated that he would like to wait for the attorney's overview of Sunshine Law.

E) Budget workshops, Commissioners Mullins and Sims

Commissioner Sims and Mullins reported that they were still working through the DR420 and would be meeting with the accountant, Russ Baker on the following Saturday.

F) Administrative Continuity update

This was decided as to be scheduled with Partners In Progress. Commissioner Holzheimer suggested 15 minute conference calls.

5. ASSISTANT ADMINISTRATOR'S REPORT

A) Bayous Preservation Association report

Angstadt told the Board that they had received a progress report from the BPA on their water quality study. Commissioner Jensen said that he had talked to Tim Gardner, BPA, and that additional records were available to the CEPD whenever requested. Commissioner Mullins asked if they could be used for the Captiva Community Panel's water quality project and Commissioner Jensen responded that they were available whenever they were requested.

B) Time reporting and Board expectations

Angstadt requested that the Board direct her as to how they would like her to handle her time reporting and asked them to inform her of their expectations. Angstadt requested that Commissioner Holzheimer help her determine deliverables. Commissioner Holzheimer stated that she felt that was Commissioner Mullins responsibility but that she would be happy to mediate. Commissioner Mullins said that discussion could take place at a later date, suggesting Friday or Monday.

C) Off-site storage

The Board decided that Angstadt could research and decide where to contract for off-site storage of archive documentation.

D) Financial report

Angstadt informed the Board that she and Nicolle Hussion had looked at the reports out of QuickBooks but that she still did not feel comfortable with the reporting of finances.

7. PUBLIC COMMENT

There was no public comment at this time.

8. OLD BUSINESS

There was no old business at this time.

9. NEW BUSINESS

Commissioner Holzheimer suggested making a sign for the Blind Pass project encouraging beach traffic to the Alison Hagerup Beach Access.

Angstadt left at 5:15. Commissioners Mullins, Jensen, Sims and Holzheimer continued the meeting until reportedly approximately 6 p.m., at which time they adjourned. Additional minutes available in the office as digital recording.