

Minutes

Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924

March 14, 2018 @ 1:00 P.M.

Commissioners Present: Dave Jensen, Chair; Mike Mullins, Vice-Chair; Harry Kaiser, Secretary; Bob Walter, Treasurer

Staff Present: John Bralove, CEPD Administrative Assistant; Hans Wilson, Hans Wilson and Associates, Robin Mixon, Hans Wilson and Associates

1. Call to Order

Chairman Jensen called the meeting to order at 1:01 P. M.

2. Roll Call

The Chair called the roll and the results are outlined above.

3. Approval of February 2018 Meeting Minutes

Commissioner Kaiser moved and Commissioner Mullins seconded a motion to dispense with the reading of the minutes from the February 14, 2018 Regular Board Meeting and approve them as written. The motion passed unanimously.

4. Public to be Heard

There were no comments from the public.

5. Financial Report

a) Budget Performance Ending February 28, 2018

Treasurer Walter reported parking lot revenue in February was 43% higher than what was budgeted and year-to-date revenue has caught up with the budget after being behind for the first four months. He said a check for the part of the FEMA reimbursement owed to the Florida DEP went out Monday. Commissioner Mullins asked whether this reimbursement from FEMA was specifically for Sanibel and is there any money due for Captiva. Mr. Bralove explained that since the Sanibel portion did not involve federal funding, it was eligible for FEMA reimbursement. Since the Captiva portion did involve federal funding, it was not eligible for FEMA reimbursement.

6. Old Business

a) Interviews for Administrator Position

The face-to-face interview with Damon Grant began at 1:13 and was followed by discussion by the Commissioners of the relative merits of the candidate. The telephone interview with James Smock began at 2:00 pm and was followed by discussion of the relative merits of both candidates. Commissioner Kaiser moved and Commissioner Walter seconded a motion to extend an offer to Damon Grant to be CEPD's administrator. The motioned passed unanimously.

b) Commissioners Vacancy

Chairman Jensen explained this vacancy occurred when Rich Stegmann resigned. CEPD's Enabling Legislation states that if a vacancy occurs, the remaining Board members may appoint a qualified person to fill out the remainder of the unexpired term. After discussion about communicating to the public about vacancies and attending CEPD meetings, Commissioner Mullins moved and Commissioner Jensen seconded a motion to appoint Michael Lanigan to fill the vacancy. The motion passed unanimously.

c) Recreational Surveys

The two surveys CEPD's economist is using the develop data to be used as part of the recreational analysis were reviewed.

d) Drone Services

The Chair said this matter has gone beyond just the need to have a quick view of beach conditions each month. It belongs with the engineers. He thought no further action is needed and the Commissioners agreed. The Chair said he will follow-up to see if there is anything else that should be considered.

7. New Business

a) First Draft of Inlet Management Study of Redfish Pass and Adjacent Beaches

Given the length of the report, the Chair said if there were questions, they should be sent to Ms. Rooker who will in turn send them on the APTIM engineers. Answers will be given at subsequent meetings.

b) Dune Protection

Chairman Jensen provided background on this matter particularly as it relates to the replacement of post and ropes that had been erected during the last project to protect the Dunes. Commissioner Mullins suggested the debris from the post and rope that was destroyed by storms and erosion be collected and the area be viewed to see what re-roping is needed. There was discussion about CEPD purchasing a beach vehicle. Signage asking beachgoers to stay off the dunes was also discussed. Mr. Bralove said there were extra "please keep off the dunes" signs in the office and money has been put in the latest TDC grant request for additional signs. Commissioner Mullins suggested CEPD identify the areas involved and reach out to the homeowners before doing something indiscriminately. Chairman Jensen said he would see that a beach vehicle be put in the next budget. He will organize a beach run to view dune conditions and protection.

c) HWA Reimbursement Request (per contract)

Commissioner Walter moved and Commission Mullins seconded a motion to reimburse Hans Wilson and Associates \$925.88 for advertising and background check expenses related to the administrator search consistent with Section 3 of his contract.

The Commissioners asked Mr. Wilson to provide them with a copy of his contract and the Standard Operating Procedures (SOP). Mr. Wilson said he would send the SOP's via Dropbox since they were too large to attach to an email. The vote was called on the motion and it passed unanimously.

d) Discussion of CEPD Legislative Authority

The Chairman thought Mr. Mullins idea from the last meeting to have a joint meeting with the Captiva Community Panel to discuss issues that are common to both groups is a good one. After discussion, the Commissioners decided to review CEPD's Enabling Legislation and Rules of Procedure at the next meeting before setting up a joint meeting with the Panel

8. Administrator Report

a) Hurricane Irma FEMA Update

Mr. Bralove read the email Ms. Rooker had previously sent to the Commissioners explaining the estimate CEPD provided to FEMA of the cost of repairs as a result of Hurricane Irma is based on the post storm survey and costs from last project. At this time the FEMA Beach Manager is in agreement, she wrote.

b) Beach Status Photos

The Chairman said when Commissioners take a ride on the beach, they will be able to see for themselves the beach status.

9. Public to be Heard

Captiva resident Mimi Schwartzel asked is CEPD re-looking at how it assesses beach properties? She thought the current formula is not fair. She thinks rentals should be assessed at a higher rate since their clients use the beach more. She said she did not understand, why home value has anything to do with assessment and beachfront property should be assessed based on frontage on the Gulf.

There was discussion about the process. Chairman Jensen thought CEPD should have a document for citizens that explains of how the assessment works. Mr. Bralove said he thought there was a document that explained the process in Dr. Stronge's reports, would locate it, and bring it to the next meeting.

10. Commissioner Comments

Commissioner Walter said that in his role as Treasurer, the straight-line budgeting process does not adequately reflect monthly performance. He also thought some of the things listed as capital expenses are not capital expenses from a business point of view. The Chair said CEPD will ask Jack Alexander to come to a meeting to explain things such as these issues.

Commissioner Walter asked whether there was a job description for the administrative assistant position and does the Board want to make changes in it. Mr. Wilson said once the new administrator is hired, that determination can be made. He thought the administrator will need some assistance. He added there is a job description and the new administrator needs to be part of the process of determining the need for and/or hiring an administrative assistant.

Adjourn

There being no further business, the Chairman adjourned to the meeting at 3:55 pm.