

Minutes

Special Board Meeting of the Captiva Erosion Prevention District

11513 Andy Rosse Lane, Unit 4, Captiva, Florida 33924

January 18, 2018 @ 10:00 A.M.

Commissioners Present: Dave Jensen, Chair; Mike Mullins, Vice-Chair; Harry Kaiser, Secretary; Bob Walter, Treasurer; Rich Stegmann (via telephone)

Staff Present: Kathleen Rooker, Administrator; John Bralove, CEPD Administrative Assistant; Hans Wilson, Hans Wilson and Associates; Robin Mixon, Hans Wilson and Associates

1. Call to Order

Chairman Jensen called the meeting to order at 10:00 A.M.

2. Roll Call

The Chair called the roll and the results are outlined above.

3. Public Comments

There were no comments from the public.

4. Introduction to Interview Process

Hans Wilson said ads were run on *Indeed* and *LinkedIn* that generated 118 responses from all over the country. They were read by Ms. Rooker, Ms. Mixon, and himself and six were chosen for telephone interviews. From these six, the top two candidate were selected for these interviews. In the spirit of full disclosure, Mr. Wilson said one of the candidates, Brian Rooker, is Ms. Rooker's son. Because of these circumstances, CEPD's attorney Nancy Stroud was consulted. Ms. Stroud said there was no conflict of interest in the process nor a problem with nepotism. She advised all this be disclosed to the Board prior to the interviews of the finalists.

Mr. Wilson said 45 minutes has been allocated for each interview. After each interview, 15 minutes of discussion would take place. Once the finalist is selected, he will perform reference checks and a background check. If these are satisfactory, a contract will be negotiated.

a) Brian Rooker telephone interview

This interview began at 10:40 A. M. and concluded at 11:15 A. M.

b) Tara Barney telephone Interview

This interview began at 11:30 A. M. and concluded at 12:25 P. M.

5. Board Approval of Candidate

After discussion of the relative merits of each candidate, Commissioner Mullins moved and Commissioner Walter seconded a motion to employ Tara Barney as the CEPD Administrator subject to reference checks, a background check, and successful negotiation of a contract. The motion passed unanimously.

Chairman Jensen said if Ms. Barney's references do not check out or contract negotiations break down, then Mr. Rooker will still be in consideration.

6. **Adjourn**

There being no further business, Chairman Jensen adjourned the meeting at 12:31 P.M.