

## Minutes

### Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924

March 8, 2017 @ 1:00 P.M.

**Commissioners Present:** Dave Jensen, Chair; Mike Mullins, Vice Chair; Harry Kaiser, Secretary; Bob Walter, Treasurer.

**Commissioners Absent:** Rich Stegmann (excused).

**Staff Present:** Kathleen Rooker, Administrator; John Bralove, CEPD Administrative Assistant; Hans Wilson, Hans Wilson and Associate; Tom Pierro, CB&I.

#### 1. Call to Order

Chairman Jensen called the meeting to order at 1:00 P.M.

#### 2. Roll Call

The Chair called the roll and the results are outlined above.

#### 3. Approval of February 8, 2017 Regular Board Meeting Minutes

Commissioner Kaiser moved and Commissioner Mullins seconded a motion to dispense with the reading of the minutes from the February 8, 2017 Regular Board Meeting and to approve them as presented. The motion passed unanimously.

#### 4. Public to be Heard

There were no comments from the public.

#### 5. Financial Report

##### a) Budget Performance Ending February 28, 2017

Treasurer Walter reported that Hagerup Parking Lot revenue in February was \$26,000 compared to the budget of \$18,700 exceeding the budget by 36%. Fiscal year-to-date is \$21,000 over what was budgeted or 23% over the year-to-date budget figure. The Chair called for questions; there were none.

#### 6. New Business

##### a) Approval of Resolution 2017-01 Contract for the 2013 Renourishment Project Year 3 Post Construction Engineering Monitoring Report

Ms. Rooker said the 3<sup>rd</sup> year monitoring of the 2013-14 Project is scheduled for this spring and called the Commissioners' attention to the Scope of Work submitted by CB&I. The amount proposed for the work is slightly less than last year. Ms. Rooker read Section 1 of Resolution 2017-01. Commissioner Mullins offered and Commissioner Kaiser seconded the adoption of Resolution 2017-01 to approve the expenditure of \$76,326 for the project described as Year 3 Post Construction Monitoring and Engineering Report Services as required by permit for the 2013 Beach Nourishment Project. The Resolution passed unanimously.

**b) Approval of Resolution 2017-02 Addendum to the Redfish Pass Inlet Management Study Contract**

The Chair called upon Tom Pierro of CB&I to provide some background on this agenda item. Mr. Pierro reminded Commissioners that when this project was first discussed, there was no state funding through the Florida DEP available. However, CEPD's Board thought it was important enough to go forward with it nevertheless. Work was started and the DEP later determined that funding might be available up to 75% of the cost. However, DEP added to the scope of work, making this addendum necessary. Ms. Rooker sent a copy of the proposal for the additional work to Vince George at the DEP for review but she has not yet heard back from Mr. George.

Ms. Rooker said that CEPD had initiated this study to determine whether Redfish Pass could be used as an emergency source of sand and at a lower cost than offshore dredging. Mr. Pierro added that part of the study is to determine how much, if any, sand could be removed from the pass without impact to the adjacent shores. After additional discussion, Commissioner Mullins offered and Commissioner Kaiser seconded the adoption of Resolution 2017-02 to approve the expenditure of \$39,981 for the project described as Redfish Pass Inlet Management Study Change Order No. 1. The Resolution passed unanimously.

**c) Approval of the FY 2015-2016 Annual Financial Report of the Independent Auditor**

Commissioner Mullins moved and Commissioner Walter seconded a motion to approve the FY 2015-2016 Annual Financial Report of the Independent Auditor. The motion passed unanimously.

**d) FY 2016-2017 Audit**

Commissioner Mullins began the discussion by asking how confident is CEPD in its current auditor in terms of adequate training and continuity? Ms. Rooker responded that Mauldin and Jenkins on each audit had mixed those who had worked on the audit the previous year with new staff so that the continuity was very good. Chairman Jensen said he had asked Ms. Rooker to do some research on whether it was necessary to rotate auditors and referred Commissioners to the article Ms. Rooker had sent by email earlier in the week entitled "Mandatory Auditor Rotation – Is a Change Really Necessary?"

Commissioner Mullins said he was in favor of a one-year extension for Mauldin and Jenkins but he was not convinced by the findings in the article and more research needs to be done. Ms. Rooker explained the article included a conclusion from the Government Accountability Office following a request from Congress. Commissioner Walter favored a one-year extension and re-consideration after that. Ms. Rooker was asked whether she had gotten a price from Mauldin and she replied that it was \$14,000 for each of the next 3 years. Commissioner Mullins said he thought the Board would be at risk if it did not follow government guidelines. Commissioner Walter asked Ms. Rooker to get a quote from Mauldin for just one year.

## **7. Old Business**

### **a) FEMA Update**

Ms. Rooker reported the total amount eligible is \$1,753,980. She added that FEMA Appeals Officer Daniel Schoel told her on February 2, 2017 that it will take a few weeks for FEMA to write a new version of the project plan.

### **b) Blind Pass Inlet Management Plan Update**

Ms. Rooker reported that models are still being run and reminded the Commissioners of the Stakeholder Meeting on March 24 at 10:00 am at the Sanibel Recreation Center. Mr. Pierro said Meeting #4 of the Technical Advisory Committee was held on March 1. He said CB&I has performed over 200 model runs and 18 scenarios have been examined. After feedback from the March 24 meeting, he expected to run 3 combined alternatives to determine the final alternative to make a recommendation on.

After additional discussion of the Management Plan, Ms. Rooker reported on the Blind Pass dredging project. She said there have been delays due to weather but dredging is scheduled to start tomorrow. Demobilization is now expected to be around May 15.

## **8. Administrator Report**

### **a) Beach Status March 2017**

Ms. Rooker reported a visual inspection suggests the beach looks essentially the same as last month. Commissioners will have a definitive measurement when the 3<sup>rd</sup> year monitoring is done in May/June of 2017.

### **b) Status of Signage for Alison Hagerup Beach Park**

Ms. Rooker said there used to be 2 small signs and one larger, Parks and Recreation Department-supplied sign. New small signs have come in but the Parks and Recreation Department-supplied sign has not. The new signs will be put up once they are all in.

### **c) Project Timeline**

Ms. Rooker referred Commissioners to the updated Project Timeline that was distributed. She has added more detail and specific dates in light of a policy change from the Supervisor of Elections in 2016. Lee County special district referenda will no longer be placed on the November ballot but rather can appear on the Primary Election ballots. This is due to the length of the November ballot and is likely to occur in future years.

Ms. Rooker said in light of this policy, if CEPD follows a schedule similar to the 2013-14 Project, the referendum vote would occur in August 2018, moving up other deadlines, including putting out an RFQ for the Economic Survey in October 2017 and performing the Economic Survey in late January and early February 2018. The updated Project Timeline reflects this. She said another option would be to place the referendum on the August 2020 ballot.

Commissioner Mullins voiced concern about low voter turnout if the referendum were conducted in the summer. Chairman Jensen said he will discuss with Ms. Rooker to determine when the Board should make a decision on the referendum. Ms. Rooker will contact the Supervisor of Elections to see what other options may be available for placing referenda items.

**9. Public to be Heard**

Joel Caouette of the Sanibel Department of Natural Resources said the City will be updating its Beach Management Plan. Currently it is in the process of soliciting contractors.

**10. Commissioner Comments**

Commissioner Kaiser asked when CEPD was established. CEPD was established in 1959.

**Adjourn**

There being no further business, the Chair adjourned the meeting at 2:18 P.M.