

**Minutes of the Special Meeting
of the
CAPTIVA EROSION PREVENTION DISTRICT**

Wednesday, June 25, 2008 @ 12 p.m.

Captive Community Center
11550 Chapin Lane, Captiva, FL 33924

Commissioners Present: Renee Miville (Chairman), Sherrill Sims (Vice-Chairman),
Mike Mullins (Commissioner)

Also Present: Kelsey Angstadt (Assistant-Administrator), Jane Brickley
(Breeze), Robert Gray (Partners in Progress, 12:40
conference call), Rita Donaldson and Nicolle Hussion
(accounting, 4 p.m.), Steve Grilz (tech support, 2:20 p.m.)

ITEM

1. CALL TO ORDER, ROLL CALL

Commissioner Sims called the meeting to order, Commissioner Miville arrived at 12:15.

2. APPROVAL OF MINUTES

Commissioner Sims moved to adopt the minutes of the sub-committee meeting of May 24, 2008, seconded by Commissioner Mullins. No objection, motion carries in a 3-0 vote.

Commissioner Sims moved to adopt the minutes of the sub-committee meeting of May 24, 2008, seconded by Commissioner Mullins. No objection, motion carries in a 3-0 vote.

3. PUBLIC COMMENT

There was no public comment at this time.

4. Set dates for Budget workshops

Dates were discussed prior to Commissioner Miville's arrival and moved following his arrival.

Commissioner Mullins moved to hold Budget workshops on July 2, 9, 16, 23, 30, and August 6 and 13, at noon and following the Regular meetings on July 16 and August 13, seconded by Commissioner Sims. No objection, motion carries in a 3-0 vote.

5. JOB POSTING

Commissioner Mullins requested that Commissioners Sims and Holzheimer sit on a committee to define skill set and compensation for the administration and finance functions. Dates for sub-committee meetings were set for July 1, 3, 8 and 10 at 6 p.m.

6. APPORTIONMENT INTEREST

Discussion concerning necessary interest being charged to payoffs during the year resulted in the Board deciding to correct the error.

Commissioner Mullins moved to correct the payoff procedure to include interest from September 5, 2007 until paid off, seconded by Commissioner Sims. No objection, motion carries in a 3-0 vote.

7. ADMINISTRATIVE CONTINUITY PLAN

At 12:40 p.m. the Board conference called in Bob Gray, consultant with Partners in Progress.

In addressing the continuity plan, the Board decided to consider Google Apps in moving towards a paperless office, add the local paper's article on Administrative Continuity to the District's Web site, draft a letter to Carly Stewart (late Administrator Alison Hagerup's daughter) requesting any office relevant materials be returned to the District, and to follow up with Debbie Flack (the District's lobbyist) on Florida Shore and Beach Preservation Association's conference.

Commissioner Miville and Bob Gray signed off/left at 2:20 p.m.

8. PUBLIC COMMENT

There was no public comment at this time.

9. OLD BUSINESS

There was no old business at this time.

10. NEW BUSINESS

There was no new business at this time.

The meeting continued to the office with Steve Grilz (computer assistant) for a working session. Commissioner Mullins and Angstadt worked with Grilz while Commissioner Sims counted parking lot revenue. Rita Donaldson and Nicolle Hussion arrived at 4 p.m. for an accounting overview.

Meeting adjourned at 6 p.m.