

## Minutes

### Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924

January 13, 2016 @ 1:00 P.M.

**Commissioners Present:** Dave Jensen, Chairman; Mike Mullins, Vice Chair; Harry Kaiser, Secretary & Treasurer; Robert Walter, Commissioner; Richard Stegmann, Commissioner

**Staff Present:** Kathy Rooker, CEPD Administrator; Amanda Colon, CEPD Assistant to the Administrator; Hans Wilson, Hans Wilson and Associates; Jack Alexander, Stroemer & Company PA

#### 1. Call to Order

Chairman Jensen called the meeting to order at 1:00 P. M.

#### 2. Roll Call

The roll was called and the results are outlined above.

#### 3. Approval of the December 2015 Meeting Minutes

Secretary/Treasurer Kaiser made a motion to dispense with the reading of the December 9, 2015 meeting minutes and accept them as received. Vice Chair Mullins seconded the motion. The motion carried unanimously.

#### 4. Public to be Heard

No comments from the public.

#### 5. Financial Report

##### a) Budget Performance Ending December 31, 2015

Secretary/Treasurer Kaiser thanked Chairman Jensen for his duties as treasurer and said how amazed he is with how the district is running. Secretary/Treasurer Kaiser also stated he is grateful for the work Jack Alexander has done with the district.

Jack Alexander reported that on the General Fund there were two Lee County tax distributions that came in this month. For the year CEPD already has 81% of the tax revenue and nothing out of the ordinary with expenses. On the Capital Project Fund one installment of \$9,362.37 was received from the local grant. The parking lot revenue is higher than budgeted. With the fourth distribution of the taxes, CEPD has 76% of the special assessment funds received. On the expense side, the district paid its first installment for the Redfish Pass study in December.

#### 6. Old Business

##### a) Redfish Pass Study

Chairman Jensen asked Ms. Rooker to explain why this study is taking place. Ms. Rooker stated that the Department of Environmental Protection (DEP) Coastal Systems is recommending that counties and districts do an inlet management study. Finding sources of sand is becoming difficult. The state is encouraging counties and districts to look at inlets to see if they are a good source of sediment to use in beach projects. A sand source closer to land would reduce the cost of Captiva projects.

The current borrow area is 8 miles off the coast of Captiva. Dredging sand from 8 miles out and transporting it back to Captiva is expensive. A sand source in the Pass is much closer, thus reducing project dredging costs.

Chairman Jensen asked Ms. Rooker if this study will determine if the sand there is of a quality that is acceptable. Ms. Rooker stated that they will do core samplings and analysis to determine the quality and quantity of the sand. The study includes examining any environmental effects to adjacent shore lines. If everything is positive about this study CEPD will go to DEP and the Army Corp of Engineers (ACOE) for a permit to use Redfish Pass as a borrow area.

Ms. Rooker added that Redfish Pass is a good borrow area because the sand is replenished by nature. As for the borrow area 8 miles out, once the sand has been dredged it's gone for good. Vice Chair Mullins asked Hans Wilson if DEP has changed their philosophy on dredging sand from inlets. Hans Wilson stated that the DEP is very slow in changing its policy.

**b) Blind Pass Study**

Ms. Rooker referred the Board to the CB&I summary of the Blind Pass Study meeting. The administrative kick-off meeting for the study was held on December 8, 2015. The study began in December 2015 and is expected to be completed by October 2016.

After the study is complete the county will consider a maintenance program for the Pass. James Evans with Sanibel stated that the county will consider different alternatives and determine what engineering technologies can be used to better manage the Pass. The county is planning to do maintenance dredging in 2016-2017.

Ms. Rooker stated that the county will use the information from the study to guide future decision making for the Pass.

**c) Joint Coastal Permit Update**

Ms. Rooker stated that CEPD now has its Joint Coastal Permit (JCP) from the ACOE. CEPD is ready to go if a project is needed.

**7. New Business**

**a) Coastal Advisory Council representative**

Chairman Jensen recommended Ms. Rooker continue to represent CEPD. The Board believes a presence of CEPD on the Coastal Advisory Council (CAC) is very important. Discussion continued concerning the importance of CAC presenting beach and coastal issues to the Lee County Board of County Commissioners (LCBOCC). Discussion ensued concerning bed taxes.

**b) Authorization of Checking Account Signers**

Ms. Rooker asked the Board for a motion to add two new signers to the Capital Project account and the General Operating account due to the resignations of Commissioner Boyle and Commissioner Holzheimer.

Vice Chair Mullins stated that since the Board consisted of only three Commissioners at the Board reorganization meeting when Secretary/Treasurer Kaiser was elected Secretary/Treasurer, the Board should consider opening the Secretary/Treasurer position up to two separate positions and he recommended newly appointed Commissioner Walter as Treasurer. Vice Chair Mullins asked

Secretary/Treasurer Kaiser if he'd preferred to be Secretary or Treasurer. Secretary/Treasurer Kaiser responded that he'd preferred to remain as Secretary.

Secretary/Treasurer Kaiser resigned as Treasurer as of 01/13/16. Vice Chair Mullins moved to accept Secretary/Treasurer Kaiser's resignation and moved to have Commissioner Walter as Treasurer. Second by Chairman Jensen. The motion carried unanimously.

Vice Chair Mullins moved that Treasurer Walter, Secretary Kaiser, Chairman Jensen and Vice Chair Mullins be approved by the Board as signatories for the Capital Projects account and General Operation account. Second by Treasurer Walter. The motion carried unanimously

## **7. Administrator Report**

### **a) Beach Tilling and Escarpment Leveling**

Ms. Rooker reported that post renourishment tilling, dressing and escarpment leveling was completed from South Seas monument 84 to Blind Pass monument 109. The equipment the tiller used was a John Deere 5100 MFWD tractor pulling a V-plow with 44" tilling shanks. Dressing operations were performed with a John Deere 5520 MFWD tractor pulling a landscape rake with 10' lumber drags. The escarpment leveling was performed with a John Deere 5100 MFWD tractor pulling a rear mounted hydraulic blade.

Tilling commenced on January 5, 2016 and was completed on January 8, 2016. After the storm on January 9, 2016, Mr. Perry with Perry's Beach Service, Inc., came back out to the island with equipment to check for any escarpments that may have developed. The additional work went beyond his paid contract.

Ms. Rooker stated that she and Mr. Perry were surprised to see that there were no major escarpments after the storm. Ms. Rooker also stated that CEPD received comments from visitors and residents of the island about the great job that Mr. Perry did on the beach.

### **b) Parking Lot Revenue as of 12/31/2014 and 12/31/2015**

Ms. Rooker reported that CEPD did have an increase in parking lot revenue for fiscal year 13/14 compared to fiscal year 14/15. The net revenue for 13/14 was \$109,530.63 and net revenue for fiscal year 14/15 was \$193,508.17. The expenses for the parking lot include porta potties, grading, maintenance, software, telephone, meters and credit card costs. In comparing CEPD's 1<sup>st</sup> quarter for fiscal year 14/15 to 1<sup>st</sup> quarter 15/16, revenue is up \$12,903.28

### **c) Assessment Apportionment**

Ms. Rooker reported that since the Board has two new Commissioners, she and Chairman Jensen think it would be a great idea to have the Dr. William Stronge come to CEPD's next Board meeting in March to give a presentation on the assessment apportionment methodology.

## **8. Public to be Heard**

James Evans of Sanibel reported that at the last Sanibel City Council meeting on January 5, City Council approved staff to move forward with the process for revising the Sanibel Island Beach Management Program.

## **9. Commissioner Comments**

Vice Chair Mullins commented that CEPD has a very good relationship with Sanibel. He also commented that it is important for Lee County to address sea level rise. Chairman Jensen added

that we may want to ask the speaker who spoke on sea level rise at the Captiva Community Panel meeting to speak to the Board.

Commissioner Stegmann stated that he is very excited to serve as a Commissioner and to work with everyone. Chairman Jensen asked him to explain his business and his work with the ACOE. Commissioner Stegmann explained that his company operates a river terminal for barges that carry bulk items. The ACOE governs that river.

Secretary Kaiser commented that CEPD is a very important committee to have on the island. He welcomed the new Commissioners to the Board.

Treasurer Walter commented that he is happy to be a part of the organization.

Chairman Jensen thanked the public and the Commissioners for coming today.

**Adjourn**

There being no other business, the Chairman adjourned the meeting at 2:45 P.M.