

Minutes

Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924
August 13, 2014 @ 1:00 P.M.

Commissioners Present: Jim Boyle, Chairman; Harry Kaiser, Secretary; Dave Jensen, Treasurer.

Commissioners Absent: Doris Holzheimer, Mike Mullins.

Staff Present: Kathy Rooker, CEPD Administrator; John Bralove, CEPD Assistant to the Administrator; Hans Wilson, Hans Wilson and Associates

Stroemer & Company: Jack Alexander

1. Call to Order

Chairman Boyle called the meeting to order at 1:00 P. M.

2. Roll Call

The roll was called and the results are outlined above.

3. Approval of June, July Minutes

Commissioner Kaiser moved and Commissioner Jensen seconded a motion to dispense with the reading of the minutes from the June 5, 2014 Public Hearing, the June 11, 2014 Regular Board Meeting, and the July 11, 2014 Briefing Meeting and approve them as presented. The motion passed unanimously.

4. Public to be Heard

There were no comments.

5. Financial Report

Treasurer Jensen presented the financial report. Regarding the General Fund, he said ad valorem tax collections were more than budgeted. Other accounts are in good shape compared to the budget. He asked for questions; there were none. In the Capital Fund, he said that parking lot revenue was performing better than expected and special assessment collections were right on target. He asked for questions; there were none.

a) Approval of Budget Amendment BA2014-01

The Treasurer introduced Budget Amendment BA2014-01 and asked if Commissioners Boyle and Kaiser had a chance to look at it. Chairman Boyle said he had looked at it and said the purpose of the Amendment is to transfer \$12,600 in unexpended FY 2013/14 budget expenses to reserves. Commissioner Kaiser moved and Commissioner Boyle seconded a motion to approve Budget Amendment BA2014-1. The motion passed unanimously.

6. Old Business

a) FY 14/15 General Budget Draft

Chairman Boyle introduced two alternative draft General Budgets for FY 2014/15. The first reflected a .3053 rolled-back millage rate and the second reflected a .3124 flat millage rate. Due to an increase in Captiva property values, a flat millage would result in a tax increase. He reminded Board members that at the June meeting, it was agreed that the maximum millage rate to be considered was .3124. He said that at the budget meetings in September, the Board will have an opportunity to reduce the millage rate, still giving CEPD enough money to operate on, and giving the Captiva taxpayers a little tax decrease with respect to the CEPD. He added that the data was being provided for information and background in advance of the September Tentative Budget Hearing and the Final Budget Hearing.

7. New Business

a) Approval of Resolution No. 2014-7 Supporting FY 15/16 DEP Local Government Funding Request (LGFR)

Commissioner Jensen offered Resolution 2014-7, approving and supporting the Local Government Funding Request to the Florida Department of Environmental Protection and affirming CEPD's commitment to provide local funding. Commissioner Kaiser seconded the Resolution. The Resolution passed unanimously.

b) Approval of Resolution No. 2014-8 Reducing 5/3 Bank Loan Principal

Chairman Boyle noted that Resolution 2014-8 further reduces the Fifth Third Bank loan for the 2013 project resulting from CEPD collecting more money up front in assessment payments than what was projected. 31% had been projected; the actual amount was 51.39%. The Chair said the additional amount to be paid off is \$1,335,000 over the \$4,065,000 that had already been paid. The total paid down would be \$5,400,000, leaving a loan balance of \$4,200,000.

Commissioner Kaiser moved to pay down the existing loan by an additional \$1,335,000. Commissioner Jensen seconded the motion. The motion passed unanimously. The Chair asked Ms. Rooker to read the Resolution aloud. Commissioner Jensen offered Resolution 2014-8, approving the additional expenditure of \$1,335,000 for the purpose of reducing the principal amount of the Fifth Third Bank Loan from special assessments collected to date. Commissioner Kaiser seconded it. Chairman Boyle called for the vote and the Resolution passed unanimously.

c) Hans Wilson & Associates Management Consulting Contract 9/1/14 – 8/31/15

Chairman Boyle said that CEPD had contracted with Hans Wilson and Associates for 3 years and each year they are entitled to ask the Board for an adjustment to their rate. Hans Wilson said his company is not requesting an increase for this coming year. All three Commissioners thanked Mr. Wilson and Chairman Boyle said the relationship with Hans Wilson and Associates has served the District well.

d) Parking

Chairman Boyle said he had asked Ms. Rooker to check with Parks and Recreation about a rate increase to \$2.50/hr. The feedback was that the District could implement the increase. He added that a recent article in the local paper said that Sanibel was proposing an increase from \$2 an hour to \$3 an hour. He noted that unlike Sanibel, CEPD has a two-hour minimum. The Chair referred the Commissioners to Page 29 of the Agenda Materials that showed that 57% of the tickets sold were at the \$4 level. He then called attention to the spreadsheet that showed the impact of the new rates being proposed: \$5 for 2 hours, \$7 for 3 hours, \$8 for 4 hours, and

\$10 for 5 hours. Commissioner Jensen said he was leaning toward \$2.50 an hour with a 2 hour minimum. Discussion ensued about the merits of \$2.50 versus \$3.00 and having a 2 hour minimum.

Commissioner Jensen said he would favor a rate increase if CEPD would grade the lot more often to eliminate the bumps. He moved to increase the parking rates as proposed on Page 31. Commissioner Kaiser seconded the motion and the motion passed unanimously. Commissioner Boyle said the new rates would be implemented as soon as practical.

Discussion turned to replacing the second, older parking meter. Commissioner Jensen said CEPD should wait for the second meter to break before replacing it. Chairman Boyle agreed and added that the cost of a new meter would be put in the Capital Budget as a contingency.

8. Administrator Report

a) Turtle Nests Count

Ms. Rooker called attention to the data presented in this report and pointed out that there were a few more nests this year than last year. She pointed out that this was a good sign since usually after a renourishment the count is down. She said there remained concern about lights on the beach disorienting both the nesting turtles and the hatchlings

b) Critical Habitat Designation for Loggerhead Sea Turtles

Ms. Rooker reported that Captiva has now been designated a critical habitat for loggerhead turtles. She said the consequences of this designation have yet to be determined.

c) Beach Etiquette Draft

Ms. Rooker presented the Board with a list of ideas to be contained in a brochure to be distributed to rental agencies that Commissioner Kaiser and she had been asked to draft. She asked for comments. The feedback she received included the wording should be condensed; key words or phrases highlighted, and the size of the brochure should be that of a rack card.

d) Budget Hearing Dates

Ms. Rooker reminded the Commissioners of the budget hearing dates in September.

e) RFP for Audit

Ms. Rooker reported that the District needed to appoint a new auditor since Stroemer & Co. was now doing CEPD's accounting work and it would be a conflict of interest to have them as auditors. She presented the names of 3 companies who do government audits to whom RFP's had been sent. The deadline for receipt of the proposals is September 6. She said Board members will be sent the proposals in advance so that that a decision can be made at the September 22 Board Meeting.

Ms. Rooker presented notes of thanks and commendation for the renourishment project from Michele Osborn and Tom Rathbone. Chairman Boyle said both the Island Water Association and the Captiva Yacht Club had paid their assessments without protests.

9. Public to be Heard

There were no comments.

10. Commissioner Comments

Commissioner Kaiser said he wanted to compliment the Board and especially the staff for doing a great job on the renourishment project. He thought the Board and staff had risen to the occasion and the people on Captiva recognized a job well done. He also thanked Mr. Wilson. Ms. Rooker thanked the Board, said it is a pleasure working for the Board, and that she really loves her job. She said she was also speaking for Mr. Bralove. Chairman Boyle thanked the Board for their support and that it was a team effort. He also acknowledged the vendors CBI, Great Lakes Dock and Dredge, and others.

Adjourn

There being no further business, the Chair adjourned the meeting at 2:05 P.M.