

Minutes

Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924

June 11, 2014@ 1:00 P.M.

Commissioners Present: Jim Boyle, Chairman; Doris Holzheimer, Vice Chair; Harry Kaiser, Secretary; Dave Jensen, Treasurer; Mike Mullins, Commissioner

Staff Present: Kathy Rooker, CEPD Administrator; John Bralove, CEPD Assistant to the Administrator; Hans Wilson, Hans Wilson and Associates

Stroemer & Company: Jack Alexander

1. Call to Order

Chairman Boyle called the meeting to order at 1:00 P. M.

2. Roll Call

The roll was called and the results are outlined above.

3. Approval of May Meeting Minutes

Commissioner Kaiser moved and Commissioner Holzheimer seconded a motion to dispense with the reading of the minutes from the May 14, 2014 Board Meeting and approve them as presented. The motion passed unanimously.

4. Public to be Heard

There were no comments from the public.

5. Financial Report

Treasurer Jensen said he had no comments about the General Fund. Regarding the Capital Account, he said CEPD had already received \$930,000 from property owners who elected to pay their entire 2014 Assessment up front. Also, CEPD recently received just under \$2 million from the state, an additional \$100,000 will be coming from the state through a grant amendment, and the remainder of the Lee County funding of just under \$1 million will be coming soon. Consequently, he said, CEPD is in good shape to pay down the Fifth Third Bank loan by \$4,065,000 as early as next week. Commissioner Jensen concluded by reporting that May parking revenue surpassed what was budgeted. He had nothing to note on the expense side.

Commissioner Mullins asked if property owners would be sent a second assessment letter. Chairman Boyle said no and explained why the assessment mailing was as it was, saying that the due date for lump sum payoffs being 60 days after official notification of the Public Hearing keyed the schedule. Ms. Rooker explained that this was the same process used following the 2007 Assessment. Commissioner Mullins said he wanted to make sure there was no conflict and Chairman Boyle said Ms. Rooker would double check.

6. Old Business

There was no Old Business.

7. New Business

a) Approval of Audit of Financial Statements for year ending Sept. 30, 2013

Chairman Boyle called for a motion to approve the audit. Commissioner Jensen moved and Commissioner Kaiser seconded a motion to approve the September 30, 2013 audit from Stroemer and Company. After a brief discussion, the Chair called for a vote and the motion passed unanimously.

b) FY 14/15 Budget Draft

Chairman Boyle introduced this topic by saying that the 2014-15 Budget was straight forward since there was no renourishment project to be concerned with. He added that it would be nice not to have an ad valorem tax increase in light of the recent assessment and if possible even a little decrease. He said that Ms. Rooker told him that this is the first year in six years where the overall total value of properties on Captiva had gone up from the prior year. Based on this, CEPD could have the same millage rate as last year.

Chairman Boyle said the only significant change in the proposed budget is that CEPD does not need to continue the services of CEPD's lobbyist Greg Burns. Commissioner Mullins moved and Commissioner Kaiser seconded a motion to terminate the contract with its lobbyist. During discussion of the motion, Chairman Boyle said Mr. Burns could be re-engaged if the need arose. The impact on the budget, he said, is to reduce professional fees by \$1,500 a month. He called for the vote and the motion passed unanimously. Chairman Boyle added that CEPD still has not heard from FEMA about its claim.

Ms. Rooker said most of the other budget items were much like last year. She said Stroemer will keep their fees for accounting services the same. However, CEPD will need to contract with a new auditor, for which CEPD will issue an RFP shortly. The audit fees may be higher and there will be slightly more work required of the auditor as a result of CEPD receiving grant money for the project.

Chairman Boyle said that under Contingency-Operating Reserves, the figure has been increased slightly. The discussion turned to the millage rate for 2014-15 and there was consensus that the rate should remain the same as the current millage rate or even perhaps a little lower.

8. Administrator Report

a) Permit Application Update

Ms. Rooker reported that last Friday she and the engineers from CP&E met with a representative of the Army Corps of Engineers to review the area for the permit. She explained since this was a Joint Coastal Permit, approval is required from both the state and the federal government. She said everything has been submitted, there was one request for additional information, CP&E has already provided the additional information, and the DEP has 30 days to respond. The federal government has as long as they want but CEPD is on schedule.

b) DEP Site Visit

Ms. Rooker reported that the DEP physically inspected the beach after the project, as required. Their representative, Vince George, she reported, was quite impressed. He was provided before and after pictures in various locations and he was amazed. Ms. Rooker said CEPD has reconciled the project with the DEP.

c) Project Reconciliation with Lee County

Ms. Rooker reported she met with Steve Boutelle of the Lee County Division of Natural Resources last Friday to go over all the documentation of the completed project. She said she and Mr. Boutelle were in complete agreement and therefore the project with regard to Lee County's share has also been closed out. The County will soon send a check for \$933,000 and they will be paying CEPD another \$67,000 for future monitoring. Ms. Rooker concluded that except for future monitoring, the project is closed out with all agencies that provided CEPD grant money for the project.

d) Budget Hearing Dates

Ms. Rooker reminded Commissioners that the Tentative Budget Hearing will be September 5 at 5:01 P. M. and the Final Budget Hearing will be September 22 at 5:01 P.M. The Regular Board Meeting will be September 22 at 3:00 P.M.

Ms. Rooker said that she and Commissioner Boyle had talked about developing a pamphlet advising people how to protect the beach, wildlife, and visitors that would be distributed to the rental agencies and resorts. She said she would work with Commission Kaiser on this. Chairman Boyle said that when a draft of the pamphlet is ready, it should be brought back to the Commissioners.

9. Public to be Heard

There were no comments from the public.

10. Commissioner Comments

Commissioner Kaiser commented on how well the project had gone. Chairman Boyle commented that it was on July 25, 2013, that Col. Dodd of the Army Corps met with CEPD and delivered the bad news about withdrawing Corps funding. But despite this, CEPD had overcome this setback and went from no project on July 25 to a completed project, only 5 months later, on December 26.

Adjourn

There being no other business, Chairman Boyle adjourned the meeting at 1:43 P.M.