

## Minutes

### Regular Meeting of the Captiva Erosion Prevention District

Tween Waters Inn, 15951 Captiva Drive, Captiva, Florida 33924  
September 23, 2013 @ 3:00 P.M.

**Commissioners Present:** Jim Boyle, Chairman; Doris Holzheimer, Vice Chair; Harry Kaiser, Secretary; Dave Jensen, Treasurer; Mike Mullins, Commissioner.

**Staff Present:** Kathleen Rooker, CEPD Administrator; John Bralove, CEPD Assistant to the Administrator; Robin Mixon, Hans Wilson and Associates; Hans Wilson, Hans Wilson and Associates

#### 1. Call to Order

Chairman Boyle called the meeting to order at 3:00 P. M.

#### 2. Roll Call

The roll was called and the results are outlined above.

#### 3. Approval of Meeting Minutes

Commissioner Kaiser moved and Commissioner Jensen seconded a motion to dispense with the reading and approve the minutes as written from the August 14, 2013 Regular Board Meeting. Commissioner Mullins suggested that the minutes consistently use the titles of Commissioner or Chairman when referring to Board members. Chairman Boyle agreed and said this would be done in the future. He asked for further discussion, and there being none, called for a vote on the motion. The motion passed unanimously.

#### 4. Public to be Heard

Commissioner Mullins said Lee County Commissioner Tammy Hall had resigned, leaving just four commissioners. Governor Scott will appoint someone to fill the vacancy.

#### 5. Financial Report

Commissioner Jensen reported on the General Fund. He said Ad Valorem Tax Revenue collections slightly exceeded what was budgeted. On the expense side, Travel and Per Diem exceeded the budget because of the trips required to try to secure Federal funding. He added that later in the Agenda, there was a General Budget Amendment/Transfer to be discussed. He asked for questions and Commissioner Mullins asked about refunds from the Army Corps. Chairman Boyle said CEPD had received all the money back from the Corps, including the engineering and design fees. Ms. Rooker confirmed this.

On the Capital Project side, Commissioner Jensen reported parking lot revenue exceeded what was budgeted but reminded Commissioners that the lot would be closed for a few months since it was being used for a staging area for the project. He asked Ms. Rooker why parking lot expenses were \$1,500 over budget and Ms. Rooker explained it was due to the additional regrading of the parking lot that was necessary because of all the rain. Chairman Boyle said CEPD would look into Great Lakes regrading the lot after they were done with it as a staging area since they already had the equipment on hand.

Commissioner Mullins brought up the idea of using the lot to provide parking at night for the businesses around Andy Rosse Lane. Now that Doc Ford's is open at South Seas, CEPD might want to pursue valet parking. Chairman Boyle said South Seas had mentioned redoing the Shirley lot for parking for Doc Ford's. Mr. Keehn advised CEPD to check with the state regarding use of the Hagerup lot so that it does not conflict with public access rules.

## **6. Old Business**

### **a) Renourishment Project Update**

Mr. Keehn briefed Commissioners on the project. He said Nicole Sharp is tracking Great Lakes every day and getting daily reports. He asked Ms. Rooker if she wanted these and Ms. Rooker said yes. He said there was a meeting scheduled with the Army Corps for this Friday. He said the Corps is looking at projects much more closely. He added that when construction gets closer, CP&E will have someone on the island 24 hours a day.

Mr. Keehn said the start date was now estimated to be October 5<sup>th</sup> so 5 days should be added to the schedule the Commissioners received. The schedule will be updated periodically as more information is received. He said Great Lakes has an office on Sanibel on 695 Tarpon Bay Road. Commissioner Mullins asked for Great Lakes phone number. Mr. Keehn responded that he would rather have people contact Nicole and gave out Nicole's cell phone number. Mr. Keehn said he would assemble other key phone numbers and provide them to Ms. Rooker.

Commissioner Mullins asked about the use of Turner Beach as a staging area and Mr. Keehn said as the project progresses, the extent of the use of Turner Beach will be evaluated. CEPD will be able to influence things to some degree, as long as there is no additional cost, to minimize the impact to residents in that area. Mr. Keehn said the cooperation he has received from Great Lakes staff has been great; they appear to be "can do" people.

## **7. New Business**

### **a) General Budget Amendment/Transfer BA 2013-02**

Chairman Boyle explained the purpose of the Budget Amendment is to transfer unexpended budgeted expenses to reserves. He said the amount totaled \$12,500. This was in addition to the \$40,000 moved last month. He called for a motion. Commissioner Mullins moved and Commissioner Kaiser seconded a motion to approve Budget Amendment/Transfer BA 2013-2. The motion passed unanimously. Commissioner Mullins asked whether this was the last one for this year and Chairman Boyle replied that it was.

## **8. Administrator Report**

### **a) Project Information Resources for the Public**

Ms. Rooker reported on how CEPD was getting information out about the project to the public. She listed the following resources: the Summer Newsletter, the Estimated Project Schedule Map, photos and updates on CEPD's website, BeachBriefs, and a project brochure. She added that people are being urged to check CEPD's website for updates and communications with the public provide information on who to contact for more information. She also said phone calls and emails have been responded to the same day, even on weekend. In addition, Ms. Rooker reported, there was an article on the project in the News-Press.

Commissioner Mullins suggested that BeachBriefs contain a "Save the Date" feature. It was a good way to advertise upcoming meetings.