

**Minutes of the Regular Meeting  
of the  
CAPTIVA EROSION PREVENTION DISTRICT**

**Wednesday, January 9, 2008 @ 12 p.m.**

Captiva Community Center  
11550 Chapin Lane, Captiva, FL 33924

Commissioners Present: Rene Miville (Chairman), Sherrill Sims (Vice-Chairman),  
Dave Jensen (Absent-Paris), Doris Holzheimer (Secretary),  
Mike Mullins (Commissioner)

Also Present: Alison Hagerup (Administrator), Kelsey Angstadt  
(Assistant-Administrator), Drew Winchester (Breeze), Kim  
Harris

**ITEM**

**1. CALL TO ORDER, ROLL CALL**

Commissioner Miville called the meeting to order.

**2. APPROVAL OF MINUTES**

**Commissioner Sims moved to adopt the minutes of the regular meeting of December 11, 2007, seconded by Commissioner Holzheimer. No objections, motion carries in a 4-0 vote.**

**3. ADMINISTRATOR'S REPORT**

**a) Monthly financial report, budget amendment for Clam Bayou funding**

Hagerup told the Board that the accountant, Russ Baker, had been out over the previous weekend and that he would be willing to hold a workshop possibly in March to address the SBA. She further explained that the majority of the CEPD's funds held in the SBA were in the fund that could be drawn upon. Commissioner Mullins asked that a line of credit be established and Commissioner Miville said that he would call a couple banks to inquire.

Hagerup told the Board that their attorney said it was permissible to contract with the Bayous Preservation Association for water quality testing as contributing partners. Commissioner Mullins asked where the money was coming from and Hagerup told him that there was sufficient funding under environmental monitoring to amend the budget with a line item for the 2008 portion of the funding, and the

second \$5000 could be addressed in the budget process the following year.

**Commissioner Holzheimer moved to adopt Budget Amendment #1, seconded by Commissioner Mullins. No objections, motion carries in a 4-0 vote.**

**b) Federal project report, CP&E monitoring and project schedule proposal**

Hagerup told the Board that there was a bid opening scheduled for February 2 for the federal project.

Hagerup told the Board that it was time for annual monitoring and that she would work with Steve Keehn and Steve Boutelle to make sure there were no redundancies with Blind Pass.

The Board requested that Hagerup compare the bid to last year's to see why costs were up, and to try to realize any cost savings by combining with Blind Pass monitoring requirements.

**c) Purchase of submerged beachfront County lands policy recommendation**

An inquiry had been made to Lee County regarding the purchase of a small county parcel of beachfront partially submerged land between the north end parking lot and South Seas Beach Villas.

Hagerup reported that the county was not allowing the purchase of submerged lands so the topic was no longer an issue, although she would continue to monitor the issue.

**4. BLIND PASS UPDATE**

**a) Lee County schedule**

Hagerup reported that DEP had accepted the mitigation plan and that it was being transmitted to USFW for the writing of the biological opinion. Hagerup said she had told Jeff Howe of USFW that she would be the "point person" for contact on the biological opinion. She told them that Department of Fish and Wildlife had 90 days before it had to be done.

Hagerup presented the county's schedule with critical path data in but no resources were assigned. She was asked to see to updating plan with more info, as well as coming up with a simple monthly tracking schedule of relevant items. Commissioner Miville was concerned that

plans, specs and contract documents would be potential problems, stating that progress needed to be closely monitored. Commissioner Mullins offered to donate his property for staging purposes.

b) **CEPD excel “cheat sheet” schedule**

Commissioner Holzheimer was concerned with who was in charge of making sure things were happening as they should and Commissioner Mullins requested a progress report be made.

Commissioner Miville left for a doctor’s appointment (1:08 p.m.)

**5. COMMISSIONER’S ITEMS**

a) **Dunes Day Planning, Commissioner Mullins**

Commissioner Holzheimer told the Board that the Preparation Fair on Jan. 26 allowed the opportunity for the CEPD to tell the public how they protect the beach and why. It was decided that the CEPD would donate up to 1,000 sea oats to the SCCF Native Plant Nursery with the condition that they be sold at half price to Captiva residents.

b) **Office Space Committee update, Commissioner Mullins**

**1. Overview of available public meeting space, costs**

**2. Memo from Nancy Stroud re: public meetings**

Nancy Stroud had responded to a request as to the board being allowed to hold regular meetings in locations other than the current site. Nancy stated that it would require an amendment to the CEPD Rules of Procedure to do so. Commissioner Mullins asked that modifying the rules of procedure be looked into concerning public meetings space. A question arose as to the City of Sanibel’s regulations regarding subletting office rental space. Staff were asked to call the City of Sanibel to find out about subleasing. Commissioner Mullins stated that he felt the board was doing nothing but putting up obstacles to moving office when he was spending time researching additional space.

**6. PUBLIC COMMENT**

There was no public comment at this time.

**7. OLD BUSINESS**

Status of Emergency Plan language in Lee Plan: Hagerup reported that she was awaiting return calls.

Commissioner Holzheimer questioned the progress of the procedure manual and Hagerup said she was awaiting a return call from Bob Gray. Commissioner Holzheimer asked to be copied on correspondence with Gray.

## **8. NEW BUSINESS**

Commissioner Mullins requested the development of a milestone schedule through the next beach project, to include some issues such as sand sources, federal funding issues and emergency planning.

Hagerup informed the Board that Commissioner Mullins had been appointed as her alternate for the Lee County Coastal Advisory Council. Commissioner Mullins suggested rotating annually among the Board members.

The meeting adjourned at 2:22 p.m.