



Board Meeting Minutes
of the Regular Meeting of the
Captiva Erosion Prevention District
South Seas Island Resort, Alpha Cone Room
July 8, 2019 @ 1:00 P.M.

Commissioners Present: Michael Lanigan (Vice Chair); Bob Walter (Treasurer);
Dave Jensen (Commissioner).

Excused: Harry Kaiser (Secretary); Mike Mullins (Chair).

Staff Present: Carolyn Weaver (Administrator); Joe Wagenti (Deputy Administrator); Hans Wilson
(Hans Wilson & Associates).

1. Call to Order
Vice-Chairman Lanigan called the meeting to order at 1:00 pm.
2. Roll Call
The Vice-Chair called the roll and the results are outlined above.
3. Approval of June 10, 2019, Meeting Minutes
Commissioner Jensen moved to approve the minutes.
Commissioner Walter seconded the motion
Motion carried unanimously
4. Public Comment
No comments at this time.
5. Financial Report ending June 30, 2019

Commissioner Walter noted that the parking lot revenue is up 17% year to date at \$293,000 and slated to exceed this year's budget by 15%, which is estimated to be \$392,000. Commissioner Jensen wanted confirmation that the budget was approved for next fiscal year and it was confirmed by the administration.

6. ACTION ITEMS

a. Captiva Island Historical Society

ACTION REQUESTED: Motion to approve sponsorship of the film "Sands of Time: The Past and Future of Erosion on Captiva" in the amount of \$10,000

WHY ACTION IS NECESSARY: To approve sponsorship of film for future use

WHAT THE ACTION ACCOMPLISHES: Sponsoring this film would allow CEPD to have the rights to use it in the future, possibly incorporating it into our own historical project

Commissioner Jensen opened the discussion by thanking the Board for their consideration of this project. Discussion ensued between all commissioners on the extent of use rights, editing, and approval. It was agreed that the Board will make a commitment after they have reviewed a majority of the documentary (either an outline, additional information, or viewing) to ensure that it can be also used for CEPD purposes.

Commissioner Jensen explained the documentary will be focused more around the shape of the island, loss of Captiva Drive, and our past nourishments.

Nancy Stroud provided legal opinion that the CEPD does have authority to provide the donation.

Commissioner Jensen feels the CEPD should hold off on making the donation until the Board sees more information. All commissioners agreed to wait until there is something to review.

b. Scope of Work for Administrative Assistance

ACTION REQUESTED: Motion to approve Scope of Work for Administrative Assistance for Records Management, approximately \$12,000 FY18/19.

WHY ACTION IS NECESSARY: To scan and organize all files in the CEPD office.

WHAT THE ACTION ACCOMPLISHES: Allows Administration to bring on a temporary additional consultant to work strictly on records management. The SOW for this work is specifically related to paper files, binders, electronic file folders, and storage unit materials. Funding is available under Board Approved Special Projects in FY18/19 and 19/20 that could be utilized.

Ms. Weaver began discussion explaining the myriad of files both in the office and in storage and the need for additional help in scanning and reorganizing files over the last 30+ years.

Commissioner Jensen moved to approve the additional administrative assistance; Commissioner Lanigan Seconded. Discussion ensued on how this was done in the past and why this additional service is needed. Commissioner Walter requested that administration reach out to professional services for their opinion and cost estimate.

Motion denied unanimously.

- c. CCP Request for Funding of Andy Rosse Beach Access Project
ACTION REQUESTED: Motion to approve estimated cost of \$4,897 and monthly recurring cost of \$90
WHY ACTION IS NECESSARY: To approve financing the beautification project at Andy Rosse Lane beach access area and request TDC reimbursement
WHAT THE ACTION ACCOMPLISHES: Approves CEPD funding the CCP landscaping project at the Andy Rosse beach access. Also allows us to submit request for reimbursement to TDC.

Ms. Weaver reported that our district attorney reviewed this request and it appears more of a beautification project than restoration. Other concerns were raised such as proposed vegetation is not native and bike racks are to be removed.

Commissioner Walter made the motion regarding the funding for this project. Commissioner Lanigan seconded the motion. Discussion ensued, including public comment from Mike Boris, who explained this project would enhance accessibility of the public at this beach entrance.

Motion denied unanimously

7. Old Business

- a. Tentative Apportionment – Update

Discussion was held by commissioners regarding the tentative apportionment; the spreadsheet with the figures from Dr. Stronge; continued explanations from Dr. Stronge, and other issues.

Mr. Wagenti updated the board on identifying property owners whose tentative apportionment increased over five-fold versus the last renourishment. This was done in hopes of identifying anomalies within the apportionment process.

Mr. Wilson asked the administration to work with Dr. Stronge in developing a better explanation for the public.

The Board directed administration to reach out to Lee County for appraisal on the right of way at Gulf Way. The Board stressed whatever methodology is used, it needs to be authorized by Dr. Stronge with an explanation to why.

Administration will follow up with Dr. Stronge on all outstanding requests as well as request his attendance at the September meeting.

b. USACE

1) Steps regarding parking – Administration is currently interviewing businesses and evaluating vacant lots for additional parking throughout the island in order to increase funding.

2) Research into 1988 sand placement payment - Administration is currently searching for the supporting documentation.

c. Monday.com

The Board will be receiving weekly status reports utilizing the information in Monday.com. A timeline for the project will be distributed and discussed at the monthly board meetings.

8. New Business

a. 2019 Save Our Water Summit

Wednesday, August 21, 2019 7:30am – 12:30 p.m. \$50 includes Breakfast
Hyatt Regency Coconut Point

Administration will be attending this event as well as Commissioner Jensen.

b. FSBPA Conference

September 18-21, 2019, 1:00 p.m. – 12:00 p.m.
\$375 Registration per person; \$165 hotel per night
Hutchinson Shores Resort, Jensen Beach, FL

Administration will be attending this event. Please advise if you would like to attend.

c. ASPBA Conference

October 22-25, 2019, 8:00 a.m. – 5:00 p.m.
\$400-\$500; \$119 hotel per night
The Sheraton Myrtle Beach Convention Center Hotel, Myrtle Beach, SC

Administration is expressing an interest in attending; it will be discussed at a later date.

9. Administrators' Reports

a. FASD Conference Report

Ms. Weaver reported on the FASD conference attended by herself and Mr. Wagenti. Important contacts were made.

b. SOP

Ms. Weaver also reported on a new SOP being created for the process of appointing a new commissioner. It will be distributed soon for review.

10. Commissioners Comments

Commissioner Jensen reported on the possibility of a community committee that might be utilized to generate or groom new commissioners.

Commissioner Walter asked for an update on the parking lot bathroom project which was provided by Mr. Wagenti. Commissioner Walter also reminded the Board to finalize their financial disclosure to Lee County.

11. Adjournment

Vice-Chair Lanigan adjourned the meeting at 2:26 pm