



CEPD April 2021 Board Meeting

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Please follow page numbers on top right corner



Board Meeting Agenda

Date: April 12th, 2021

Time: 1:00 P.M.

Location: Tween Waters Inn, Ding Darling Room
15951 Captiva Drive, Captiva, Florida 33924

Public Attendance via Zoom Webinar: <https://us02web.zoom.us/j/83665929995>

Webinar ID: 836 6592 9995

Telephone: +1 312 626 6799

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - A. February 19th, 2021 Special Board Meeting
 - B. March 8th, 2021 Board Meeting
4. **Public Comments** – Limit 3 minutes per person
5. **Financial Reports**
 - A. Budget Performance
 - B. Parking Lot
 - I. Monthly Sales Revenue
6. **Old Business**
 - A. Captiva Community Panel Sea Level Rise Committee Proposal



- 7. New Business**
 - A. Portable Bathroom Maintenance
 - B. Proposed Changes to Rules of Procedure
 - I. Rule 4.05 – Commissioners Interaction with Staff
 - II. Change from 1967 to the most updated version of Robert’s Rules of Order

- 8. Administrative Report**
 - A. Parking Lot Upgrade Issues
 - I. Easement Insufficiency
 - II. Gate Installation
 - B. Project Update
 - C. Strategic Planning
 - D. Storage Unit
 - E. AV Equipment

- 9. Commissioners’ Comments**

- 10. Adjournment**

In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring any additional reasonable accommodation to participate in this meeting should call the CEPD office at phone 239.472.2472 or email a written request to mycepd@mycepd.com. One or more elected or appointed local government officials, including but not limited to the Captiva Erosion Prevention District, maybe in attendance at this meeting. Any person who decides to appeal any decision of the Board of Commissioners with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the CEPD to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporter or private reporting firm and bear the resulting expense.



Captiva Erosion Prevention District

Special Board Meeting

Friday, February 19, 2021

Location: Sanibel Captiva Conservation Foundation

3333 Sanibel Captiva Road

Sanibel, FL 33957

Public attendance via Zoom

1. Call to Order

- Chairman Miville called to order the special meeting of the Captiva Erosion Prevention District (CEPD) at approximately 1:00 pm on February 19, 2021.

2. Roll Call

- The following persons were in attendance:
 - CEPD Commissioners:
 - Seat 2, René Miville, Chairman
 - Seat 4, John Silvia, Vice Chairman
 - Seat 5, Richard Pyle, Treasurer
 - CEPD Staff:
 - Jennifer Nelson, Executive Director
 - Daniel Munt, Technical Policy Director
 - John Riegert, Administrative Director
 - Ryan Orgera, SCCF

3. Beach Nourishment Project Updates

- APTIM
 - Beach Renourishment Design Update and Bidding Approach
 - The bid has been posted on Demand Star.

- Vice Chairman Silvia motioned to approve the sand volume of 600,000 cubic yards, plus or minus 25%. Treasurer Pyle seconded the motion. Discussion was invited. A vote was held and the motion passed.
 - In Favor: Treasurer Pyle, Vice Chairman Silvia, Chairman Miville.
 - Absent: Secretary Kaiser, Commissioner Mullins.

- SCCF
 - Monitoring and Nest Relocation
 - Resolution 2021-02 “Agreement for Sea Turtle Monitoring and Nest Relocation” was presented and reviewed.
 - Vice Chairman Silvia motioned to approve Resolution 2021-02 “Agreement for Sea Turtle Monitoring and Nest Relocation” Treasurer Pyle seconded the motion. Discussion was invited. A vote was held and the motion passed.
 - In Favor: Treasurer Pyle, Vice Chairman Silvia, Chairman Miville.
 - Absent: Secretary Kaiser, Commissioner Mullins.
 - Research Proposal
 - Resolution 2021-03 “Grant for Turtle Research” was presented and reviewed.
 - It was stated that the research is being pursued by the scientific community because Captiva Island has a survival rate that is considerably lower than on neighboring islands. Discussion was held.
 - Sea Level Rise Captain Proposal
 - Mr. Orgera presented a proposal for the creation of a position focused on the implementation of sea level rise protection measures.
 - The current efforts in relation to sea level rise in the area were discussed and the need for a coordinated effort was addressed.
 - The proposal included a \$75,000 CEPD grant to fund a dedicated senior staff member to coordinate and help lead sea level rise planning and projects on behalf of and in conjunction with the CEPD. Private funds will be raised to fund the remainder of the costs required for the position. Funds will also be requested from Sanibel. The proposed position would be hired and supervised by the SCCF and would work collaboratively with the CEPD. A two-year commitment is being requested.
 - The qualifications for the position were reviewed. Discussion was held regarding qualifications, political diplomacy, and the recruitment process. Potential next steps were explored, including the possibility of pursuing future funding opportunities.
 - Vice Chairman Silvia motioned to approve Resolution 2021-04 “Sea Level Rise Captain”. Treasurer Pyle seconded the motion. Discussion was invited. Chairman Miville suggested a Memorandum of Understanding between the SCCF and the CEPD moving forward. A vote was held and the motion passed.
 - In Favor: Treasurer Pyle, Vice Chairman Silvia, Chairman Miville.
 - Absent: Secretary Kaiser, Commissioner Mullins.

1. Public Comments – Limit 3 minutes per person
 - Public comment was invited. No members of the public provided comment at this time.
2. Commissioners' Comments
 - No Commissioner provided additional comment at this time.
3. Adjournment
 - Treasurer Pyle motioned to adjourn the meeting. Vice Chairman Silvia seconded the motion. The meeting was adjourned.



Captiva Erosion Prevention District

Special Board Meeting

Monday, March 8, 2021

Location: Sanibel Captiva Conservation Foundation

3333 Sanibel Captiva Road

Sanibel, FL 33957

Public attendance via Zoom

1. Call to Order

- Chairman Miville called to order the regular Board meeting of the Captiva Erosion Prevention District (CEPD) at approximately 1:00 pm on March 8, 2021.
- Commissioner Mullins motioned to authorize Chairman Miville to appear remotely. Treasurer Pyle seconded the motion. Discussion was invited. No vote was held.

2. Roll Call

- The following persons were in attendance:
 - CEPD Commissioners:
 - Seat 1, Harry Kaiser, Secretary
 - Seat 2, René Miville, Chairman
 - Seat 3, Michael Mullins, Commissioner
 - Seat 4, John Silvia, Vice Chairman
 - Seat 5, Richard Pyle, Treasurer
 - CEPD Staff:
 - Jennifer Nelson, Executive Director
 - Daniel Munt, Technical Policy Director
 - John Riegert, Administrative Director
 - Members of the Public:
 - Sean Taylor, VNF Solutions
 - Max Ford

- Dr. Cheryl Hapke
- Linda Laird
- David Mintz
- Jay Brown
- Michael Lanigan

3. Approval of Minutes

- February 8, 2021 Board Meeting
 - Secretary Kaiser motioned to dispense the reading of the minutes and to approve the minutes of the February 8, 2021 Board meeting. Treasurer Pyle seconded the motion. Discussion was invited. A vote was held and the motion passed unanimously.
 - In Favor: Commissioner Mullins, Treasurer Pyle, Chairman Miville, Vice Chairman Silvia, Secretary Kaiser.

4. Financial reports

- Budget Performance
 - Treasurer Pyle led a review of the financial report. The budget is tracking and financially things are slightly better than a year ago at this time. The General Fund balance sheet shows assets of \$833,000 compared to \$475,000 a year ago. The Capital Projects Fund shows a \$4.3M total asset amount compared to about \$3.8M a year ago.
 - Commissioner Mullins motioned to approve the reading of the Financial Statement. Chairman Miville seconded the motion. Discussion was invited. Commissioner Mullins stated that among the financials that need to be ratified are those financials relative to salaries that were approved in November due to physical quorums not being held at that time. Commissioner Mullins suggested a budget amendment to reflect the changes. Treasurer Pyle stated he recollects that salaries were built into the previously approved budget. Commissioner Mullins requested clarification regarding the need for ratification. Mr. Riegert provided clarification regarding Resolution 2021-06. Further discussion was held. Ms. Nelson will confirm with Attorney Ralf Brookes to determine if ratification and/or amendment of the budget is required.
 - Chairman Miville requested that Vice Chairman Silvia facilitate the meeting.
- Parking Lot
 - Monthly Sales Revenue
 - 2,084 parking tickets were sold in the month of February (\$62,581).
 - Discussion was held regarding the amount projected in the budget and how it has been affected by COVID-19 and how it may be affected by closures associated with the upcoming renourishment project.
 - Discussion was held regarding allocating a percentage of parking revenue for environmental conservation efforts in collaboration with the SCCF.

- Commissioner Mullins made a motion to use %15 not to exceed \$75,000 per year for two years of beach parking fees to fund the SCCF “Sea Level Rise Captain” position as previously approved in CEPD Resolution #2021-04.
 - In Favor: Commissioner Mullins, Treasurer Pyle, Chairman Miville, Vice Chairman Silvia, Secretary Kaiser.
 - The CEPD Administration will reach out to Mr. Ryan Orgera with the SCCF to draft an agreement.

5. New Business

- Lobbyist Proposal
 - CEPD Attorney Ralf Brookes reviewed the draft contract which has been prepared in accordance with the federal lobbying proposal which was previously received.
 - Commissioner Mullins stated that he would prefer to table this to allow time to read the proposal and the strategy.
 - Chairman Miville requested that Ms. Nelson read the proposal to the Board.
 - Treasurer Pyle stated that the proposal was a reasonable way to reestablish a relationship with the federal government.
 - Mr. Sean Taylor reviewed the services being proposed. He spoke about an upcoming federal funding opportunity (National Coastal Resiliency Fund/National Fish and Wildlife Foundation). Federal earmarking/community project funding was discussed.
 - Commissioner Mullins requested additional information specifically regarding Army Corps of Engineers funding. Mr. Taylor stated that he could change the contract to be more specific about the inclusion of this funding source and that they would be throwing a wider net to pursue funding opportunities.
 - Commissioner Mullins reviewed the CEPD’s history of engaging with lobbyists and that specificity in the contract would be of value. Chairman Miville asked what the firm can do that the CEPD Administration is not able to accomplish. Mr. Taylor outlined the relationships that the agency has with funders and the sources of funding they have secured in the past. Discussion was held.
 - Vice Chairman Silvia suggested that Ms. Nelson and Commissioner Mullins work together to create specific questions for Mr. Taylor. It was agreed that the discussion and vote be tabled pending further exploration.
- Ratifying Decisions From Virtual Meetings
 - Mr. Riegert introduced Resolution 2021-06 re-adopting and ratifying prior decisions made during virtual Zoom meetings held between November 1, 2020 and March 9, 2021.
 - Commissioner Mullins made a motion to approve Resolution 2021-06 as written. Secretary Kaiser seconded the motion. Discussion was invited. Public comment was invited. It was noted that Mr. Max Ford had comments; the audio was not functioning. Mr. Brookes explained the purpose of the Resolution.
 - A vote was held and the motion passed unanimously.
 - In Favor: Commissioner Mullins, Treasurer Pyle, Chairman Miville, Vice Chairman Silvia, Secretary Kaiser.

- Captiva Community Panel Sea Level Rise Committee
 - A presentation was given at the March 4, 2021 workshop. A request was received for \$34,400 in funding. The CEPD Administration was tasked with researching the proposal over the weekend.
 - Mr. Munt reviewed the conclusion reached by the CEPD administration. It was identified that the proposals from Integral and APTIM were similar in some ways. He stated that they differ in that the proposal from APTIM appears to be more comprehensive, as it will be coordinating with the permitting aspects of the project, will not require an outside contractor as the coastal engineer, the deliverables to be provided will be a compatible format, there are scientists and researchers on staff, and the proposal will cost the CEPD approximately \$10,000 less.
 - Discussion regarding other financial contributions to the cost of the proposals was held, as well as discussion regarding potentially waiting until the new Sea Level Rise Captain position is filled.
 - Discussion was held regarding the history of the CEPD's interactions with the Sea Level Rise Panel.
 - Commissioner Mullins motioned that the CEPD provide \$10,000 of support in recognition of the two years of effort that has been put in by the community panel.
 - Vice Chairman Silvia asked for clarification regarding the use of the funds. Ms. Nelson clarified that the \$75,000 for the Sea Level Rise Captain will go to the SCCF. The Sea Level Rise Committee proposal is for \$34,000 for the work of Dr. Hapke. The presentation at the previous workshop detailed this project. Chairman Miville stated that Dr. Hapke messaged the group and requested the opportunity to resubmit and requested a full presentation from Mr. Munt.
 - Dr. Hapke spoke to clarify that the message was regarding the upcoming funding opportunity introduced by Mr. Taylor. She discussed the previous collaborative work that was performed on a declined proposal last year for the same funding opportunity.
 - Vice Chairman Silvia seconded the motion. Discussion was invited and was held regarding the history of the project and whether or not the CEPD would like to proceed or wait for the onboarding of the Sea Level Rise Captain.
 - It was noted that Mr. Orgera (SCCF) had joined the meeting. He stated that it's not possible to give a specific date for the hiring of the Sea Level Rise Captain, but the realistic timeline is approximately 6-8 weeks.
 - Public comment was invited. Ms. Linda Laird provided comment.
 - Treasurer Pyle stated that there are funds in the budget to support work in the area of sea level rise. Additional discussion was held.
 - Mr. Mintz, Mr. Brown, and former CEPD Commissioner Lanigan provided comments.
 - Dr. Hapke clarified that the \$10,00 being requested is not to cover past pro-bono work. Additional discussion was held. Public comment was closed.
 - The original motion was repeated. A vote was held.
 - In Favor: Commissioner Mullins

- Opposed: Vice Chairman Silvia, Treasurer Pyle, Chairman Miville
- Absent: Secretary Kaiser.
- Chairman Miville requested that the conversation be tabled and added to the agenda for the next meeting.

6. Administrative Report

- Administrative updates will be sent out on a biweekly basis.
- TDC Grant Requests
 - Applications were submitted for both TDC grants. Ms. Nelson is working with Steve Boutelle to get familiarized with his methodology.
- Vice Chairman Silvia called for a five (5) minute break.
- Apportionment
 - Mr. Munt provided an update on the apportionment process. The models are being worked off of a benefits-based approach (recreation and storm benefits) and a semi-ad valorem model which incorporates storm protection benefits and ad valorem for recreation. Another model being investigated is a benefits-based approach based upon the proximity to beach access.
 - Some bid documents were received and have been forward to Mr. Brookes for legal review. They will then be finalized with APTIM and ready for an advertisement. When bids are received, a tentative apportionment can be prepared and presented for public comment.
 - Discussion was held regarding the timeline being included in the bidding process.
 - When Mr. Brookes has completed review of the agreement it will be forwarded to the Board for review.
 - Discussion was held regarding the impact of the timeline on parking lot revenues in comparison with the variables regarding contractor costs and funds required for the relocation of turtle nests.

7. Public Comments – Limit 3 minutes per person

- Public comment was invited. No members of the public provided comment at this time.

8. Commissioners' Comments

- Commissioner Mullins expressed appreciation for the work done over the weekend and the flexibility. He expressed that he wants to ensure that the work of those in the community over the last two years is not disrespected. It was confirmed that the funding for the Sea Level Rise Committee will be on the agenda at the April meeting.
- No other Commissioners provided comment at this time.

9. Adjournment

- Treasurer Pyle motioned to adjourn the meeting. Commissioner Mullins seconded the motion. The meeting was adjourned.

7:06 AM
 4/6/2021
 Prepared by: JS

Captiva Erosion Prevention District
 General Fund - Budget Performance Summary
 For the Six Months Ended March 31, 2021

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Actual - March '21	Budget - March '21	Actual - March '20	Budget - March '20	2020 YTD Actual	2021 YTD	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Ordinary Income/Expense										
Income										
Ad Valorem Tax	\$ 9,146.04	\$ 58,429.83	\$ 6,722.17	\$ 53,183.34	\$ 576,187.29	\$ 605,994.63	\$ 350,579.00	\$ 255,415.63	\$ 701,158.00	\$ 95,163.37
Interest Income	21.26	125.00	18.39	20.83	122.65	59.74	750.00	(690.26)	1,500.00	1,440.26
Other Income	1,600.00	312.50	400.00	416.66	1,400.00	12,371.09	1,875.00	10,496.09	3,750.00	0.00
Total Income	10,767.30	58,867.33	7,140.56	53,620.83	577,709.94	618,425.46	353,204.00	265,221.46	706,408.00	96,603.63
Expense										
Administrative Expenses	3,243.14	4,541.67	2,733.61	26,525.04	45,444.01	29,050.65	27,250.00	1,800.65	54,500.00	26,946.94
Capital Outlay	0.00	125.00	0.00	1,250.00	0.00	0.00	750.00	(750.00)	1,500.00	1,500.00
Reserves	7,037.50	7,037.50	43,573.09	7,220.83	592,372.84	42,225.00	42,225.00	0.00	84,450.00	42,225.00
Cost of Collecting Ad Valorem	182.92	1,375.00	139.34	1,166.66	11,461.56	16,780.74	8,250.00	8,530.74	16,500.00	400.72
Wages and Professional Fees	13,076.97	13,041.67	10,263.60	17,458.30	87,656.75	95,329.34	78,250.00	17,079.34	156,500.00	61,170.66
Total Expense	23,540.53	26,120.83	56,709.64	53,620.83	736,935.16	183,385.73	156,725.00	26,660.73	313,450.00	132,243.32
Transfer to Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	<u>\$ (12,773.23)</u>	<u>\$ 32,746.50</u>	<u>\$ (49,569.08)</u>	<u>\$ -</u>	<u>\$ (159,225.22)</u>	<u>\$ 435,039.73</u>	<u>\$ 196,479.00</u>	<u>\$ 238,560.73</u>	<u>\$ 392,958.00</u>	<u>\$ -</u>

Cash basis - omitted all note disclosures.
 No assurance is provided on these financial statements

7:07 AM
4/6/2021
Prepared by: JS

Captiva Erosion Prevention District
General Fund - Budget Performance Detail
For the Six Months Ended March 31, 2021

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Ordinary Income/Expense	Actual - March '21	Budget - March '21	Actual - March '20	Budget - March '20	2020 YTD Actual	2021 YTD Actual	YTD Budget	YTD Variance	Annual Budget	Residual Budget
Income										
Grant Local	\$ -	\$ 3,183.33	\$ -	3,183.34	\$ -	\$ -	\$ 19,100.00	(19,100.00)	\$ 38,200.00	38,200.00
Ad Valorem Taxes	9,146.04	55,246.50	6,722.17	50,000.00	576,187.29	605,994.63	331,479.00	274,515.63	662,958.00	56,963.37
Total Ad Valorem Tax	9,146.04	58,429.83	6,722.17	53,183.34	576,187.29	605,994.63	350,579.00	255,415.63	701,158.00	95,163.37
Interest Income	21.26	125.00	18.39	20.83	122.65	59.74	750.00	(690.26)	1,500.00	1,440.26
Other Income	1,600.00	312.50	400.00	416.66	1,400.00	12,371.09	1,875.00	10,496.09	3,750.00	0.00
Total Income	10,767.30	58,867.33	7,140.56	53,620.83	577,709.94	618,425.46	353,204.00	265,221.46	706,408.00	96,603.63
Expense										
Administrative Expenses										
Advertising	0.00	250.00	330.00	333.34	3,070.14	4,476.12	1,500.00	2,976.12	3,000.00	0.00
Bank Service Charges	301.47	25.00	0.00	0.00	0.00	321.47	150.00	171.47	300.00	0.00
Bay Side Initiatives	0.00	0.00	0.00	8,333.34	0.00	0.00	0.00	0.00	0.00	0.00
Beach Maintenance Monitor	0.00	0.00	0.00	3,183.34	0.00	0.00	0.00	0.00	0.00	0.00
Board Approved Special Projects	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00
Board Meeting Expenses	0.00	83.33	0.00	83.33	72.72	0.00	500.00	(500.00)	1,000.00	1,000.00
Copier Lease Expense	11.52	75.00	0.00	250.00	660.30	239.08	450.00	(210.92)	900.00	660.92
Dues and Subscriptions	41.23	375.00	245.44	225.00	7,929.44	257.45	2,250.00	(1,992.55)	4,500.00	4,242.55
General Insurance	0.00	375.00	0.00	1,208.34	7,570.00	3,964.00	2,250.00	1,714.00	4,500.00	536.00
History of CEPD	0.00	0.00	0.00	3,333.34	0.00	0.00	0.00	0.00	0.00	0.00
Newsletter Expense	0.00	150.00	0.00	250.00	0.00	0.00	900.00	(900.00)	1,800.00	1,800.00
Office Expense	31.53	375.00	1,003.75	750.00	6,102.85	3,044.03	2,250.00	794.03	4,500.00	1,455.97
Postage	0.00	83.33	0.00	125.00	74.30	161.00	500.00	(339.00)	1,000.00	839.00
Referendum	0.00	0.00	0.00	541.67	0.00	0.00	0.00	0.00	0.00	0.00
Rent Expense	1,262.92	1,166.67	980.42	1,500.00	8,378.24	7,449.03	7,000.00	449.03	14,000.00	6,550.97
Repairs	0.00	125.00	0.00	291.67	1,989.43	296.00	750.00	(454.00)	1,500.00	1,204.00
Telephone	225.00	166.67	0.00	408.33	1,722.61	1,214.65	1,000.00	214.65	2,000.00	785.35
Travel and Per Diem	769.44	625.00	30.00	1,250.00	4,132.68	2,969.39	3,750.00	(780.61)	7,500.00	4,530.61
Utilities	46.23	166.67	0.00	208.34	594.47	778.73	1,000.00	(221.27)	2,000.00	1,221.27
Warranties	0.00	0.00	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00
Website & Computer Maintenance	553.80	500.00	144.00	1,250.00	3,146.83	3,879.70	3,000.00	879.70	6,000.00	2,120.30
Total Administrative expenses	3,243.14	4,541.67	2,733.61	26,525.04	45,444.01	29,050.65	27,250.00	1,800.65	54,500.00	26,946.94
Capital outlay										
Equipment Purchases	0.00	125.00	0.00	1,250.00	0.00	0.00	750.00	(750.00)	1,500.00	1,500.00
Total Capital Outlay	0.00	125.00	0.00	1,250.00	0.00	0.00	750.00	(750.00)	1,500.00	1,500.00
Wages and Professional Fees										
Wages	11,576.97	10,041.67	8,438.10	11,666.66	64,065.90	62,711.28	60,250.00	2,461.28	120,500.00	57,788.72
Professional Fees	1,500.00	3,000.00	1,825.50	5,791.64	23,590.85	32,618.06	18,000.00	14,618.06	36,000.00	3,381.94
Total Wages and Professional Fees	13,076.97	13,041.67	10,263.60	17,458.30	87,656.75	95,329.34	78,250.00	17,079.34	156,500.00	61,170.66
Cost of Collecting Ad Valorem										
Property Tax Appraiser Fees	0.00	333.33	0.00	333.33	0.00	4,681.46	2,000.00	2,681.46	4,000.00	0.00
Tax Collector Commissions	182.92	1,041.67	139.34	833.33	11,461.56	12,099.28	6,250.00	5,849.28	12,500.00	400.72
Total Cost of Collecting Ad Valorem	182.92	1,375.00	139.34	1,166.66	11,461.56	16,780.74	8,250.00	8,530.74	16,500.00	400.72
Reserves										
Operating Reserves Transfers	7,037.50	7,037.50	43,573.09	7,220.83	592,372.84	42,225.00	42,225.00	0.00	84,450.00	42,225.00
Total Expense	23,540.53	26,120.83	56,709.64	53,620.83	736,935.16	183,385.73	156,725.00	26,660.73	313,450.00	130,064.27
Transfer to Capital Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	\$ (12,773.23)	\$ 32,746.50	\$ (49,569.08)	\$ -	\$ (159,225.22)	\$ 435,039.73	\$ 196,479.00	\$ 238,560.73	\$ 392,958.00	\$ -

Cash basis - omitted all note disclosures.
No assurance is provided on these financial statements.

7:07 AM
4/6/2021
Prepared: JS

Captiva Erosion Prevention District
Capital Projects Fund - Budget Performance Summary
For the Six Months Ended March 31, 2021

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Actual - March '21	Budget - March '21	Actual - March '20	Budget - March '20	2020 YTD Actual	2021 YTD Actual	YTD Budget	YTD Variance	Tentative Budget	Residual Budget
Ordinary Income/Expense										
Income										
Grant Income	\$ 37,781.00	\$ 77,035.50	\$ -	\$ 54,274.68	\$ 64,679.75	\$ 37,781.00	\$ 462,213.00	\$ (424,432.00)	\$ 924,426.00	\$ 886,645.00
Interest Income	24.79	2,083.33	1,098.31	291.66	17,628.32	28,853.12	12,500.00	16,353.12	25,000.00	0.00
Other Miscellaneous Income	0.00	0.00	0.00	0.00	4,346.57	33,176.73	0.00	33,176.73	0.00	0.00
Parking Lot Revenue	90,609.00	41,666.67	32,070.00	28,333.34	188,345.81	359,349.49	250,000.00	109,349.49	500,000.00	140,650.51
Transfer from General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserves - General	7,037.50	7,220.83	43,573.09	7,220.84	592,372.84	42,225.00	43,325.00	(1,100.00)	86,650.00	44,425.00
Special Assessments	8,349.28	25,416.67	3,022.89	23,333.34	297,372.00	251,010.27	152,500.00	98,510.27	305,000.00	53,989.73
Total Income	143,801.57	153,423.00	79,764.29	113,453.86	1,164,745.29	752,395.61	920,538.00	(168,142.39)	1,841,076.00	1,125,710.24
Expense										
Advertising	0.00	250.00	199.16	166.66	199.16	2,217.91	1,500.00	717.91	3,000.00	782.09
Annual Memberships & Fees	0.00	375.00	0.00	166.66	500.00	6,500.00	2,250.00	4,250.00	4,500.00	0.00
Bank Service Charges	362.58	25.00	503.86	0.00	537.86	505.12	150.00	355.12	300.00	0.00
Capital Expense	0.00	125.00	0.00	16,452.34	0.00	0.00	750.00	(750.00)	1,500.00	1,500.00
Cost of Assessment Collections	0.00	83.33	0.00	83.34	520.65	5,672.20	500.00	5,172.20	1,000.00	0.00
Engineering (CP)	0.00	0.00	0.00	1,666.66	0.00	0.00	0.00	0.00	0.00	0.00
Grant Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	375.00	0.00	666.66	0.00	3,964.00	2,250.00	1,714.00	4,500.00	536.00
Permit Modifications	0.00	4,166.67	0.00	4,166.66	0.00	0.00	25,000.00	(25,000.00)	50,000.00	50,000.00
Office Expenses	316.40	2,350.00	0.00	0.00	0.00	2,684.93	14,100.00	(11,415.07)	28,200.00	0.00
Parking Lot Expenses	14,688.94	10,933.33	3,721.03	8,483.34	35,132.35	121,663.12	65,600.00	56,063.12	131,200.00	67,402.88
Wages and Professional Fees	13,076.98	13,041.67	11,342.14	25,500.00	83,343.36	75,337.51	78,250.00	(2,912.49)	156,500.00	81,162.49
Renourishment 2013/14	0.00	0.00	0.00	17,455.34	54,756.58	0.00	0.00	0.00	0.00	0.00
Renourishment 2021/2022	0.00	48,750.00	2,000.00	9,833.37	10,435.00	13,000.00	292,500.00	(279,500.00)	585,000.00	585,000.00
Rent	984.63	1,000.00	980.42	625.00	3,329.86	6,892.39	6,000.00	892.39	12,000.00	5,107.61
Redfish Pass	0.00	19,166.67	73,485.77	29,166.67	101,480.35	0.00	115,000.00	0.00	230,000.00	230,000.00
Storage of Records	0.00	166.67	135.26	233.33	1,654.78	437.73	1,000.00	(562.27)	2,000.00	1,562.27
Total Expense	29,429.53	100,808.33	92,367.64	114,666.03	291,889.95	238,874.91	604,850.00	(250,975.09)	1,209,700.00	1,023,053.34
Other Income/Expense										
Premium on Bond	0.00	0.00	(30,593.53)	0.00	(30,593.53)	0.00	0.00	0.00	0.00	0.00
Debt Service - Interest	0.00	0.00	0.00	(2,166.66)	(7,172.60)	0.00	0.00	0.00	0.00	0.00
Debt Service - Principal	0.00	0.00	0.00	(58,333.34)	0.00	0.00	0.00	0.00	0.00	0.00
Net Income	\$ 114,372.04	\$ 52,614.67	\$ (43,196.88)	\$ (61,712.17)	\$ 835,089.21	\$ 513,520.70	\$ 315,688.00	\$ 829,208.70	\$ 631,376.00	\$ -

Cash basis - omitted all note disclosures.
No assurance is provided on these financial statements.

Captiva Erosion Prevention District
 Capital Projects Fund - Budget Performance Detail
 For the Six Months Ended March 31, 2021

4/6/2021
 7:08 AM
 Prepared: JS

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	Actual - March '21	Budget - March '21	Actual - March '20	Budget - March '20	2020 YTD Actual	2021 YTD Actual	YTD Budget	YTD Variance	Tentative Budget	Residual Budget
Ordinary Income/Expense										
Income										
Grant Income - Local	\$ 37,781.00	\$ 72,368.83	\$ -	\$ 50,294.84	\$ 64,679.75	\$ 37,781.00	\$ 434,213.00	\$ (396,432.00)	\$ 868,426.00	\$ 830,645.00
Grant Income - State	0.00	4,666.67	0.00	3,979.84	0.00	0.00	28,000.00	(28,000.00)	56,000.00	56,000.00
Interest Income	24.79	2,083.33	1,098.31	291.66	17,628.32	28,853.12	12,500.00	16,353.12	25,000.00	0.00
Other Miscellaneous Revenues	0.00	0.00	0.00	0.00	4,346.57	33,176.73	0.00	33,176.73	0.00	0.00
Parking Lot Revenue	90,609.00	41,666.67	32,070.00	28,333.34	188,345.81	359,349.49	250,000.00	109,349.49	500,000.00	140,650.51
General Reserves	7,037.50	7,220.83	43,573.09	7,220.84	592,372.84	42,225.00	43,325.00	(1,100.00)	86,650.00	44,425.00
Special Assessments										
Special Assessments Principal	8,349.28	25,416.67	3,022.89	20,833.34	273,286.20	251,010.27	152,500.00	98,510.27	305,000.00	53,989.73
Special Assessments - Interest	0.00	0.00	0.00	2,500.00	24,085.80	0.00	0.00	0.00	0.00	0.00
Total Special Assessments	8,349.28	25,416.67	3,022.89	23,333.34	297,372.00	251,010.27	152,500.00	98,510.27	305,000.00	53,989.73
Total Income	143,801.57	153,423.00	79,764.29	113,453.86	1,164,745.29	752,395.61	920,538.00	(168,142.39)	1,841,076.00	1,125,710.24
Expense										
Advertising	0.00	250.00	199.16	166.66	199.16	2,217.91	1,500.00	717.91	3,000.00	782.09
Dues & Subscriptions	0.00	375.00	0.00	166.66	500.00	6,500.00	2,250.00	4,250.00	4,500.00	0.00
Bank Service Charges	362.58	25.00	503.86	0.00	537.86	505.12	150.00	355.12	300.00	0.00
Capital Expense	0.00	125.00	0.00	16,452.34	0.00	0.00	750.00	(750.00)	1,500.00	1,500.00
Cost of Assessment Collections	0.00	83.33	0.00	83.34	520.65	5,672.20	500.00	5,172.20	1,000.00	0.00
Engineering (CP)	0.00	0.00	0.00	1,666.66	0.00	0.00	0.00	0.00	0.00	0.00
Insurance	0.00	375.00	0.00	666.66	0.00	3,964.00	2,250.00	1,714.00	4,500.00	536.00
Permit Modification	0.00	4,166.67	0.00	4,166.66	0.00	0.00	25,000.00	(25,000.00)	50,000.00	50,000.00
Office Expenses	316.40	2,350.00	0.00	0.00	0.00	2,684.93	14,100.00	(11,415.07)	28,200.00	25,515.07
Rent	984.63	1,000.00	980.42	625.00	3,329.86	6,892.39	6,000.00	892.39	12,000.00	5,107.61
Storage of records	0.00	166.67	135.26	233.33	1,654.78	437.73	1,000.00	(562.27)	2,000.00	1,562.27
Total General Expense	1,663.61	8,916.67	1,818.70	24,227.31	6,742.31	28,874.28	53,500.00	(24,625.72)	107,000.00	85,003.04
Redfish Pass										
Geo-Technical Investigation	0.00	19,166.67	73,485.77	29,166.67	101,480.35	0.00	115,000.00	(115,000.00)	230,000.00	230,000.00
Parking Lot Expenses										
Credit Card Fees	1,818.31	750.00	1,197.64	750.00	5,996.26	9,104.03	4,500.00	4,604.03	9,000.00	0.00
Machine Warranty	0.00	200.00	0.00	116.67	0.00	0.00	1,200.00	(1,200.00)	2,400.00	2,400.00
Parking Lot Equipment	0.00	416.67	0.00	1,833.33	0.00	58,168.78	2,500.00	55,668.78	5,000.00	0.00
Parking Lot Improvements	0.00	0.00	0.00	0.00	1,150.00	0.00	0.00	0.00	0.00	0.00
Parking Maintenance	2,125.00	2,833.33	100.00	3,333.34	12,026.78	22,905.23	17,000.00	5,905.23	34,000.00	11,094.77
Portable Toilets	7,299.99	666.67	0.00	333.34	4,925.00	12,593.19	4,000.00	8,593.19	8,000.00	0.00
Signage	0.00	150.00	0.00	125.00	0.00	0.00	900.00	(900.00)	1,800.00	1,800.00
Site Prep and Construction	0.00	4,166.67	0.00	0.00	0.00	0.00	25,000.00	(25,000.00)	50,000.00	50,000.00
Utilities	0.00	150.00	0.00	150.00	0.00	0.00	900.00	(900.00)	1,800.00	1,800.00
Sales Tax Expense	3,445.64	1,600.00	2,423.39	1,841.66	11,034.31	18,891.89	9,600.00	9,291.89	19,200.00	308.11
Total Parking Lot Expenses	14,688.94	10,933.33	3,721.03	8,483.34	35,132.35	121,663.12	65,600.00	56,063.12	131,200.00	67,402.88
Wages and Professional Fees										
Professional Fees	1,500.00	3,000.00	1,364.00	15,666.67	45,314.00	27,376.38	18,000.00	9,376.38	36,000.00	8,623.62
Wages	11,576.98	10,041.67	9,978.14	9,833.33	38,029.36	47,961.13	60,250.00	(12,288.87)	120,500.00	72,538.87
Total Wages and Professional Fees	13,076.98	13,041.67	11,342.14	25,500.00	83,343.36	75,337.51	78,250.00	(2,912.49)	156,500.00	81,162.49
Renourishment 2013/14	0.00	0.00	0.00	17,455.34	54,756.58	0.00	0.00	0.00	0.00	0.00
Renourishment 2021/2022										
Engineering Report/Storm Damage Analysis	0.00	48,750.00	0.00	9,833.37	1,435.00	0.00	292,500.00	(292,500.00)	585,000.00	585,000.00
Project Benefit Analysis	0.00	0.00	2,000.00	0.00	9,000.00	13,000.00	0.00	13,000.00	0.00	0.00
Total Renourishment 2021/2022	0.00	48,750.00	2,000.00	9,833.37	10,435.00	13,000.00	292,500.00	(279,500.00)	585,000.00	585,000.00
Total Expense	29,429.53	100,808.33	92,367.64	114,666.03	291,889.95	238,874.91	604,850.00	(365,975.09)	1,209,700.00	1,048,568.41
Other Income/Expense										
Premium on Bond	0.00	0.00	(30,593.53)	0.00	(30,593.53)	0.00	0.00	0.00	0.00	0.00
Debt Service - Interest	0.00	0.00	0.00	(2,166.66)	(7,172.60)	0.00	0.00	0.00	0.00	0.00
Debt Service - Principal	0.00	0.00	0.00	(58,333.34)	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Income/Expense	0.00	0.00	(30,593.53)	(60,500.00)	(37,766.13)	0.00	0.00	0.00	0.00	0.00
Net Income	114,372.04	52,614.67	(43,196.88)	(61,712.17)	835,089.21	513,520.70	315,688.00	829,208.70	631,376.00	0.00

Cash basis - omitted all note disclosures.
 No assurance is provided on these financial statements.

	<u>March 31, 2021</u>	<u>March 31, 2020</u>
ASSETS		
Current Assets		
Checking/Savings		
Florida Prime S.B.A. Account	\$ -	\$ 124.88
BOTI Checking	824,304.13	450,612.88
Total Checking/Savings	<u>824,304.13</u>	<u>450,737.76</u>
TOTAL ASSETS	<u>\$ 824,304.13</u>	<u>\$ 450,737.76</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Other Current Liabilities		
Due to Capital Projects Fund	275,965.71	-
Total Other Current Liabilities	<u>275,965.71</u>	<u>-</u>
Total Current Liabilities	<u>275,965.71</u>	<u>-</u>
Total Liabilities	275,965.71	-
Equity		
Fund Balance	113,298.69	609,962.98
Net Income	435,039.73	(159,225.22)
Total Equity	<u>548,338.42</u>	<u>450,737.76</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 824,304.13</u>	<u>\$ 450,737.76</u>

Cash basis - omitted all note disclosures.
No assurance is provided on these financial statements.

	<u>March 31, 2021</u>	<u>March 31, 2020</u>
ASSETS		
Current Assets		
Checking/Savings		
BOTI Checking	\$ 1,015,929.99	\$ 219,391.70
Florida Prime S.B.A. Account	-	236,285.89
Fifth Third Checking	-	3,402.61
Fifth Third Investment Account	1,438,008.02	1,380,000.00
Fifth Third Treasury Bill #07	418,000.00	700,000.00
Fifth Third Treasury Bill #09	494,000.00	494,000.00
Fifth Third Treasury Bill #22	495,000.00	495,000.00
Sanibel Captiva Bank - CD	256,033.34	251,835.82
Total Current Assets	<u>4,116,971.35</u>	<u>3,779,916.02</u>
Other Current Assets		
Utility Deposit	300.00	-
Due From General Fund	275,965.71	-
Total Other Current Assets	<u>276,265.71</u>	<u>-</u>
Total Current Assets	<u>4,393,237.06</u>	<u>3,779,916.02</u>
TOTAL ASSETS	<u>\$ 4,393,237.06</u>	<u>\$ 3,779,916.02</u>
LIABILITIES & EQUITY		
Equity		
Accumulated Reserves	2,879,784.00	2,478,209.00
Fund Balance	999,932.36	466,617.81
Net Income	513,520.70	835,089.21
Total Equity	<u>4,393,237.06</u>	<u>3,779,916.02</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 4,393,237.06</u>	<u>\$ 3,779,916.02</u>

CAPTIVA EROSION PREVENTION DISTRICT RESERVE ACCUMULATIONS FISCAL YEAR ENDING 9/30/2021												
	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21
Beginning Balance	\$ 2,478,209	\$ 2,539,386	\$ 2,602,575	\$ 2,658,094	\$ 2,716,362	\$ 2,782,137	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784
Reserves Transferred In												
Parking Revenue	54,140	56,151	48,482	51,230	58,738	90,609						
Operating Reserves	7,037	7,038	7,037	7,038	7,037	7,038						
Increase (Decrease) in Reserves	61,177	63,189	55,519	58,268	65,775	97,647	-	-	-	-	-	-
Total Accumulated Reserves	\$ 2,539,386	\$ 2,602,575	\$ 2,658,094	\$ 2,716,362	\$ 2,782,137	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784	\$ 2,879,784



Alison Hagerup Beach Park – Meter Revenue

2020	Tickets Sold	Revenue
January	3,263	\$36,181.10
February	3,040	\$41,091.75
March	1,984	\$28,490.00
April	29	\$375.00
May	2,312	\$53,105.00
June	2,134	\$64,859.00
July	2,232	\$68,757.00
August	1,845	\$56,904.25
September	1,541	\$46,490.00
October	1,940	\$58,030.00
November	1,800	\$53,336.50
December	1,708	\$50,641.75
Total	23,828	\$558,261.35

2021	Tickets Sold	Revenue
January	1,851	\$54,325.00
February	2,084	\$62,581.00
March	2,734	\$85,250.00
April		
May		
June		
July		
August		
September		
October		
November		
December		
Total	6,669	\$202,156.00

United Site Services of Florida, LLC

2470 Rockfill Road
Fort Myers, FL 33916
Toll Free: 800-864-5387
Fax: 239-337-8978



Salesperson Contact

Elisha G. Lloyd
Mobile:
Office: +1 208-314-5286 x45286
Fax:
Elisha.Lloyd@unitedsiteservices.com

Site Service Quotation

Quote No.: 414-2187938 **Quote Date:** 03/17/21 **Quote Expires:** 04/16/21

Sell To: Captiva Erosion Prevention District
JOHN RIEGERT
CAPTIVA, FL 33924

Ship To: Captiva Erosion Prevention District
CAPTIVA, FL 33924

Cust. #: USS-1649506 **Attn:** JOHN RIEGERT
Phone: 239-472-2472 **Phone:** 239-472-2472
Terms: Due Upon Receipt

Item	Unit	Quantity	From	Thru	Unit Price	Total Price
Deluxe Restroom	EA	2	03/18/21	Indef	69.00	138.00 per billing cycle
Additional Weekly Service - 2	EA	2	03/18/21	Indef	49.00	98.00 per billing cycle
Additional Weekly Service - 3	EA	2	03/18/21	Indef	49.00	98.00 per billing cycle
Additional Weekly Service - 4	EA	2	03/18/21	Indef	49.00	98.00 per billing cycle
Additional Weekly Service - 5	EA	2	03/18/21	Indef	49.00	98.00 per billing cycle
Additional Weekly Service - 6	EA	2	03/18/21	Indef	49.00	98.00 per billing cycle
Additional Weekly Service - 7	EA	2	03/18/21	Indef	49.00	98.00 per billing cycle
Damage Waiver	EA	2	03/18/21	Indef	7.95	15.90 per billing cycle
Hand Sanitizer	EA	2	03/18/21	Indef	35.00	70.00 per billing cycle
Environment/Energy/Compliance						108.16 per billing cycle
Enhanced Safety Fee						67.90 per billing cycle
Deluxe Restroom Subtotal:						987.96
ADA Wheelchair Accessible	EA	1	03/18/21	Indef	111.95	111.95 per billing cycle
Additional Weekly Service - 2	EA	1	03/18/21	Indef	81.95	81.95 per billing cycle
Additional Weekly Service - 3	EA	1	03/18/21	Indef	81.95	81.95 per billing cycle
Additional Weekly Service - 4	EA	1	03/18/21	Indef	81.95	81.95 per billing cycle
Additional Weekly Service - 5	EA	1	03/18/21	Indef	81.95	81.95 per billing cycle
Additional Weekly Service - 6	EA	1	03/18/21	Indef	81.95	81.95 per billing cycle
Additional Weekly Service - 7	EA	1	03/18/21	Indef	81.95	81.95 per billing cycle
Damage Waiver	EA	1	03/18/21	Indef	14.95	14.95 per billing cycle
Hand Sanitizer	EA	1	03/18/21	Indef	35.00	35.00 per billing cycle
Environment/Energy/Compliance						89.94 per billing cycle
Enhanced Safety Fee						56.77 per billing cycle
ADA Wheelchair Accessible Subtotal:						800.31
Delivery, Setup, Removal	EA	1	03/18/21	03/18/21	90.00	90.00 one time
Environment/Energy/Compliance						13.41 one time
Enhanced Safety Fee						8.91 one time
Delivery, Setup, Removal Subtotal:						112.32

Subtotal: 1,900.59
Tax: 121.53
Total: 2,022.12

Accepted: _____ Date: _____

Remit To: United Site Services, PO Box 660475, Dallas, TX 75266-0475

NOTE: Total prices have been calculated for 1 billing period only. Damage Waiver is optional. Please read the terms and conditions on the last page of this document for more information.

1. Acceptance Customer shall be deemed to have accepted these terms and conditions upon the earliest to occur of: (i) two business days after receipt of an invoice from Company; (ii) delivery of items of equipment ("Equipment") identified in the invoice to the site designated in the invoice (the "Site") and use or acceptance thereof; or (iii) acknowledgment or other conduct of Customer indicating acceptance. These terms and conditions shall supersede any inconsistent terms of any purchase order or other documents of Customer.

2. Payment Terms All agreements are subject to approval by Company. Customer shall pay all charges by Company during the term (the "Period") shown in the invoice. **All Company invoices are due and payable upon Customer's receipt of the invoice.** Customer shall be liable to Company for interest at the rate of 1.5% per month, or such lesser rate as may be the maximum lawful rate from time to time, on all overdue accounts. Customer shall pay all additional charges for services separately requested by Customer or made necessary by Customer's breach of these Terms and Conditions, including but not limited to, moving/relocation charges, special service charges, and special delivery and removal charges. In the event Customer's account becomes delinquent, Customer agrees to pay Company all collection expenses, including reasonable attorney's fees.

3. Service The Company offers servicing as an option on all portable restrooms.

4. Damage Waiver The Company offers a damage waiver program on certain Equipment. **Customer may decline the damage waiver by completing and executing the appropriate section at the end of these terms and conditions.** Unless Customer has declined the Damage Waiver in writing before the commencement of the Period or within five business days of the date of the first Invoice to Customer for any Equipment identified with a Damage Waiver on the invoice, whichever is later, Company shall impose, and Customer shall pay, any Damage Waiver fees indicated on the invoice and (provided Customer has not breached any of these terms and conditions) Customer shall have no responsibility for accidental structural damage to the Equipment, EXCEPT (i) Customer shall be liable for theft of any Equipment and for any losses resulting from any willful or grossly negligent acts or omissions of Customer or any of its agents, servants and employees, and (ii) if Customer has other insurance covering such loss or damage, Customer shall exercise all rights available to it under such insurance, take all actions necessary to process such claim and assign such claim and pay any and all proceeds from such insurance to Company. If Customer declines the Damage Waiver, Customer shall be liable for any loss or damage to the Equipment, regardless of cause or fault, except for reasonable wear and tear, and Customer shall pay Company the actual cost of repair or replacement cost thereof, and in addition thereto, for Company's loss of use of the Equipment. In the event of any loss of or damage to the Equipment, Customer shall promptly notify Company of such loss or damage and shall provide Company with copies of all reports relating to such loss or damage, including police reports, informal investigation reports and insurance reports. **The damage waiver described in this section does not apply to portable toilets and containers which become contaminated with hazardous materials or contaminants described in Paragraph 7 while in the Customer's control and possession.**

5. Equipment Location Customer warrants and represents that it has exercised due diligence and care in the selection of the location it has designated for the placing of portable toilets, temporary fencing, portable storage containers and any other Equipment provided by Company, and further agrees to give directions and supervise the placement of such temporary fencing, storage containers, portable toilets and other Equipment.

6. Equipment Responsibility Company will deliver the Equipment to the Site at the commencement of the Period and will remove the Equipment at the end of the Period. If servicing has been ordered by Customer, Company will remove any domestic septic waste ("DSW") from portable restrooms, if applicable, on the service day(s) scheduled by Company. In the event Company is unable to service the Equipment on the service day due to a holiday, inclement weather, or other interfering circumstances, Company shall service the Equipment on the earliest business day, excluding Sundays, available in accordance with Company's other service commitments. Company shall be granted access to the Equipment at any time for any servicing, maintenance or removal of Equipment. Customer shall not remove the Equipment from the Site, and shall not move the Equipment on the Site without written permission from Company. Customer shall not modify the equipment. Customer shall not sell, rent, lease or otherwise lose possession of the Equipment, nor shall Customer permit any lien to be placed on the Equipment. Customer acknowledges that Company has no control over the use of the Equipment by Customer, and Customer agrees to comply, at Customer's sole expense, with any and all applicable municipal, county, state, federal or quasi-governmental laws, ordinances, regulations and guidelines, including ANSI Standard Z4.3 and the requirements of the "Guide for Clean Portable Sanitation" published by PSAI, if applicable.

7. Equipment Contamination While portable restroom units are in Customer's possession, Customer shall prevent any contamination of such units with or from radioactive, volatile, flammable, explosive, toxic or hazardous materials (including oils, paints, adhesives and solvents). Company will not remove any waste other than DSW from portable restrooms and storage containers ("Other Waste"). In the event Other Waste is found in the Equipment, Customer shall arrange and pay for separate removal of such Other Waste. Until such Other Waste is removed, Customer may not terminate the Period and Customer is liable for all charges accrued during such period.

8. Liability Except to the extent Customer is not liable for damage to Equipment under the Damage Waiver program described in Section 5, Customer agrees to defend, indemnify and hold Company harmless to the maximum extent permitted by law from and for all claims, lawsuits, damages, expenses and other losses arising out of the rental or use of Equipment delivered to or rented by Customer. Customer's obligation will apply to the extent permitted by law to all accidents or incidents regardless of whether same occur as a result of Customer's or third party's negligence, fault or other legal liability. Customer will have no obligation to defend, indemnify or hold harmless Company if the accident or incident arises out of the sole negligence or willful misconduct of Company. Company, its officers, directors, employees and agents shall not, under any circumstances, be liable to Customer for consequential, incidental, special, exemplary or punitive damages arising out of or relating to the Equipment. Customer's sole and exclusive remedy for any claims or causes of action arising out of or related to the Equipment shall be to recover from Company direct damages in an amount not to exceed the amount paid by Customer for use of the Equipment.

9. No Prorating Agreed upon rates are the complete billing periods and are not to be prorated.

10. Termination Company may terminate this agreement and remove the Equipment immediately in the event (i) Customer fails to pay any amount when due to Company, (ii) Customer otherwise breaches or rejects any of these Terms and Conditions, (iii) there is any loss of or damage to the Equipment, (iv) any lien is placed, or is proposed to be placed, on any of the Equipment, or (v) a proceeding in bankruptcy or for other protection from creditors is commenced by or against Customer. Company shall not be responsible for loss of any personal property on the Site, which may be caused by removal of any of Company's Equipment pursuant to this paragraph.

11. Governance This agreement shall be governed by and construed in accordance with the laws of the state, shown on the invoice, in which the Company's place of business is located, without giving effect to any choice or conflict of law provision or rule that would cause the application of the laws of any jurisdiction other than such state. Each of the parties submits to the jurisdiction of any state or federal court sitting in such state, in any action or proceeding arising out of or relating to this agreement. All claims in respect of the action or proceeding may be heard and determined in any such court. No failure by Company to exercise any right hereunder shall operate as a waiver of any other right hereunder, and a waiver of any right on one occasion shall not constitute a bar to or a waiver of any such right on any future occasion. All modifications to these Terms and Conditions shall be in writing.

12. Taxes & Fees Customer shall pay any and all taxes, license fees or permit fees arising out of use of the Equipment. Customer shall pay such taxes whether such taxes are shown on the invoice or whether such taxes are later claimed by a governmental authority. In the event of a claim by a governmental authority for taxes related to the Equipment, Customer shall pay to Company such taxes on demand.

13. Additional Terms Additional Terms and Conditions apply to rental and service of Storage Containers ("Sheds") and Temporary Power equipment. These Terms & Conditions are shown on the back of your contract for these items.

14. Errors & Omissions Company reserves the right to correct any erroneous information that may appear in the invoice or may have appeared in a prior invoice including, without limitation, Customer's name or address, or billing amounts.

15. Conditional Payments Any payment check, or other form of payment that you send us for less than the full balance due that is marked "paid in full" or contains a similar notation, or that you otherwise tender in full satisfaction of a disputed amount, must be sent to United Site Services Inc., 50 Washington Street, Suite 1000, Westborough, MA 01581. We reserve all our rights regarding these payments (e.g., if it is determined there is no valid dispute, or if any such check is received at any other address, we may accept the check and you will still owe any remaining balance). We may refuse to accept any such payment by returning it to you, not cashing it or destroying it. All other payments that you make shall be sent to the address on the invoice.



General Information:

Contact Name John Riegert Project Name Captiva Erosion Prevention District - (CEPD)
 Phone (239) 472-2472

Billing & Delivery:

Bill To Name Captiva Erosion Prevention District - (CEPD) Deliver To Name Captiva Erosion Prevention District - (CEPD)
 Bill To P.O. Box 365 Deliver To 14790 Captiva Drive
 Captiva Drive Captiva, FL. 33924
 Captiva, FL. 33924 Phone (239) 472-2472
 Email john@mycepd.com

Product	Service	Quantity	Sales Price	Total Price
BLU ENHANCED ACCESS	Daily Service	1.00	\$1,540.00	\$1,540.00
TOI FRESH	Daily Service	2.00	\$805.00	\$1,610.00
HAND SANITIZER	2x Week Service	6.00	\$20.00	\$120.00
Environmental / Safety / Fuel		1.00	\$15.87	\$15.87
x DELIVERY		1.00	\$50.00	\$50.00
x TAX EXEMPT		1.00	\$0.00	\$0.00

Subtotal \$3,335.87
 Grand Total \$3,335.87

Comments

1. QUOTE IS FOR TWO (2) TOI UNITS AND ONE (1) HANDICAP UNIT, SERVICED 7 DAYS A WEEK.
2. CUSTOMER IS TAX EXEMPT - SALES TAX DOES NOT APPLY.

Special Instructions:

POC: John at: (239) 472-2472

Rental Protection Plan:

The Rental Protection Plan is a simple and affordable protection program that protects you from unforeseen costs. The plan will protect you against unexpected expenses that can result from damage during the use of rental equipment to include accidental damage, vandalism, theft, and weather related damages.

Created Date 4/5/2021
Quote Number 00012656

___ I, hereby accept the Rental Protection Plan and understand that by accepting this plan, the additional fee of \$8.95 per unit plus tax (unless tax exempt) will be incurred per billing cycle.

Prepared By:

Prepared By	Bill Marshall	Phone	(239) 628-2638
Title	Outside Sales Representative	Email	bmarshall@blusitesolutions.com

*****NOTE: Local sales tax will be applied - With exception of Georgia where sales tax does not apply.**

*****NOTE: Based on a 4 Week Billing Cycle.**

*****NOTE: If any holding tanks or water tanks required - Plumbing is the responsibility of the customer from trailer to tanks. Blu Site Solutions supplies the tanks and service only.**

CAPTIVA EROSION PREVENTION DISTRICT

RESOLUTION 2021-08

A RESOLUTION OF THE CAPTIVA EROSION PREVENTION DISTRICT APPROVING RULE OF PROCEDURE 4.05 PROVIDING PROCEDURE FOR COMMISSIONER COMMUNICATION WITH STAFF AND EXECUTIVE DIRECTOR; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the CEPD Board has published on a duly noticed agenda, reviewed, discussed and taken public comment on this item;

WHEREAS, the CEPD Board desires to approve or approve with conditions the following attachments and course of action

NOW THEREFORE, BE IT RESOLVED by the CAPTIVA EROSION PREVENTION DISTRICT:

Section 1. The CEPD Board resolves and approves the following amendment as an addition to the Rules of Procedure:

**CAPTIVA EROSION PREVENTION DISTRICT
RULES OF PROCEDURE**

SECTION IV: ORGANIZATION AND REORGANIZATION OF THE BOARD OF COMMISSIONERS

Rule 4.05 - Commissioners Interaction with Staff

CEPD Commissioners may reach out directly to any staff member as needed via email and shall carbon copy the executive director so that the Executive Director is able to manage the performance of staff and the expectations of Commissioners.

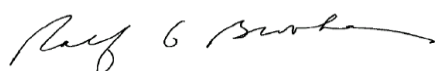
Section 2. This Resolution shall take effect immediately upon adoption.

DULY INTRODUCED, PASSED AND ENACTED by the CEPD Board of Commissioners of the CAPTIVA EROSION PREVENTION DISTRICT, on Captiva Island, in Lee County, Florida on April 12th, 2021.

CEPD Chair

ATTEST:

CEPD Administrator

Approved as to legal sufficiency:


CEPD Attorney, Ralf Brookes Attorney

CAPTIVA EROSION PREVENTION DISTRICT

RESOLUTION 2021-09

A RESOLUTION OF THE CAPTIVA EROSION PREVENTION DISTRICT APPROVING UPDATE TO ROBERTS RULES OF ORDER CURRENT EDITION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the CEPD Board has published on a duly noticed agenda, reviewed, discussed and taken public comment on this item;

WHEREAS, the CEPD Board desires to approve or approve with conditions the following attachments and course of action

NOW THEREFORE, BE IT RESOLVED by the CAPTIVA EROSION PREVENTION DISTRICT:

Section 1. The CEPD Board resolves and approves the following change to the Standard Operating Procedure Rule 1.01 (deleted language is shown as ~~strikethrough~~, new language is underlined):

"Rule 1.01: Governing Rules

Except as may be provided by these rules of law, questions of other, the methods of organization and the conduct of business of the District Board shall be governed by ~~Robert's Rules of Order (1967 Edition)~~ the most current government edition of Robert's Rules of Order (current) in all cases to which they are applicable."

Section 2. This Resolution shall take effect immediately upon adoption.

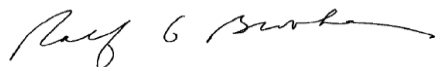
DULY INTRODUCED, PASSED AND ENACTED by the CEPD Board of Commissioners of the CAPTIVA EROSION PREVENTION DISTRICT, on Captiva Island, in Lee County, Florida on April 12th, 2021.

CEPD Chair

ATTEST:

CEPD Administrator

Approved as to legal sufficiency:




BOARD OF COUNTY COMMISSIONERS

John E. Mannino
District One

Cecil L. Pendergrass
District Two

Rav Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Writer's Direct Dial Number: 239-533-8803

May 08, 2020

Ahmad R Kareh
CES, Inc
13041 McGregor Blvd
Fort Myers, FL 33919

RE: Alison Hagerup Beach Park/Parking Lot and Bathroom Addition
LDO2020-00034
Type B Limited Review

Dear Ahmad R Kareh:

The Development Services Section has reviewed the information provided from the above-referenced Development Order application. The Land Development Code requires additional information for the application to be sufficient. Please respond to each requirement not satisfied.

See attached checklist.

In accordance with Section 10-110 of the Land Development Code, you may redraft and submit the required documents (showing the corrections for specified deficiencies) to the Director of the Development Services Division within thirty (30) days of the date hereon or the application will be deemed withdrawn unless the applicant requests an extension and waives in writing the statutory development order review deadlines in F.S. 125.022, as it may be amended. A Request for Waiver of Statutory Development Order Review Deadlines is enclosed for your convenience. If deemed withdrawn, a new application along with appropriate fees will be required; or you have thirty (30) calendar days from the date hereon to file an appeal of this decision to the Hearing Examiner's office. Applications are available from the Development Services Division. Please notify development services staff to schedule a meeting to attempt to resolve outstanding issues.

PLEASE INDICATE THE ABOVE DEVELOPMENT ORDER NUMBER ON ANY FUTURE CORRESPONDENCE.

PLEASE RESUBMIT 1 COMPLETE SET OF REVISED PLANS ALONG WITH APPLICABLE RESUBMITTAL FEES. IF THIS APPLICATION WAS SUBMITTED DIRECTLY THROUGH EPLAN, NOTIFY EPLAN@LEEGOV.COM WHEN YOU ARE READY TO RESUBMIT SO WE MAY OPEN THE PROJECT FOR YOUR UPLOAD. REMEMBER TO KEEP THE ORDER AND NUMBER OF DOCUMENTS THE SAME IN EACH FILE. THE FILE NAME MUST BE THE SAME AS THE FILE IT IS REPLACING.

If you have any questions concerning this matter, please contact this office.

Sincerely,

LEE COUNTY ADMINISTRATION
Electronically signed on 5/8/2020 by
Tom Sawtell, Plan Reviewer
Lee County Development Services



REQUEST FOR WAIVER OF STATUTORY DEVELOPMENT ORDER REVIEW DEADLINES

Please email application to Bodom@leegov.com or submit to the Zoning counter at 1500 Monroe St. Fort Myers, FL 33901. Call 239-533-8585 with questions.

*Please provide the required information below.

*Project Case Number: _____

*Project Name: _____

*Applicant Name: _____

*Phone Number: _____

*Email: _____

In accordance with § 10-110(b) of the Lee County Land Development Code, Applicant hereby requests a waiver of the statutory development order review deadlines found in § 125.022, Florida Statutes, for the application identified above. This waiver will allow additional time for Applicant to submit, and for Lee County to review, any supplemental or corrected materials which have been deemed necessary by the Director of Development Review to substantiate compliance with Chapter 10 of the Lee County Land Development Code. Applicant acknowledges that the maximum response time, notwithstanding this waiver request, is 180 days from receipt of the notice of insufficiency. Failure to respond to Lee County's requests for supplemental or corrected materials for a period of 180 days from receipt of the notice of insufficiency will result in the application being deemed withdrawn.

*Signature

*Date

Approval is subject to the following stipulation(s) and/or comment(s):

Development Services Comments:

[10-154(3)] Survey Information. The boundary survey must identify & depict all easements affecting the subject property, whether recorded or unrecorded, & all other physical encumbrances readily identified by a field inspection. Please help review staff understand the relationship between South Seas Resort and Lee County. Staff does not understand by which mechanism CEPD/Lee County can install a Luxury Lavatory "restroom trailer" including concrete walkways, showers, water lines, etc., on lands owned by South Seas Plantation. Some improvements as proposed/ shown are not within the limits of Parcel B as identified in the 1999 easement agreement which seems to be for a parking lot and a parking machine. Said improvements were not to exceed \$20,000. Where is the 0.08 acre cul-de-sac? What about setback lines for structures? Is there a new agreement? Staff has forwarded the site plan, special purpose survey and the agreement to the CAO for interpretation.

CAO comments as follows: The applicant does not address the title issues raised in your comment with this response. They provide that "all proposed improvements will lie within 'Lee County' land/public right-of-way or granted easements." If the improvements are going within a County ROW, typically a ROW permit is needed. That would go through Lee County DOT. If the improvements are going on Lee County "land" the Department of County Lands needs to be involved. There is reference to an "easement agreement" on the survey that identifies a parcel "A" and parcel "B." I was not provided with an easement agreement that identified those parcels. I was only provided the maintenance agreement for the parking lot. More information and title work needs to be provided by the applicant before this can be reviewed further.

[10-154(3)] FEMA Flood Zone and Finished Floor Elevations. The Federal Emergency Management Agency (FEMA) flood zone and the required finished floor elevations must be shown. Please label the finished floor elevation of the luxury lavatory. Notwithstanding the response, finished floor elevations were not shown. Please include notes on the site plan regarding the facility must be "fully licensed and ready for highway use: with quick disconnect utilities, etc. Please provide a manufacturer's cut sheet demonstrating the facility is an RV which complies with the FEMA document provided.

[34-2016(1)a.] Disabled Space Dimensions. Individual disabled parking space dimensions must be a minimum twelve (12) feet wide by eighteen (18) feet deep. Parking lot access aisles must be no less than five (5) feet wide and must be part of an accessible route to the building or facility entrance. Site data table, legend and parking details still reference pavers. Please revise.

Please contact E. Tom Sawtell at ESawtell@leegov.com or by calling 239-533-8803 with any questions regarding the above review comments.

Environmental Comments:

LDC14-377 - STIPULATION: Prior to any site work or issuance of building permit, a vegetation removal permit must be obtained from development services staff at 239-533-8522.

Please contact Holly Bauer-Windhorst at HBauer-Windhorst@leegov.com or by calling 239-533-8522 with any questions regarding the above review comments.